CITY OF FAIFIELD **SATURDAY, OCTOBER 13, 2012**
REGULAR MEETING **FAIRFIELD CORDELIA LIBRARY**

ROCKVILLE HILLS REGIONAL PARK CITIZEN ADVISORY COMMITTEE

AGENDA

CALL TO ORDER 10:00 a.m.

ROLL CALL

PUBLIC COMMENT

REPORT BY CITY STAFF

NEW BUSINESS

1. Approval of minutes from July 14, 2012 meeting
2. Quarterly update from City staff on work accomplished and work planned.
3. Discuss park user survey results
4. Discuss change in term limit structure for RCAC members
5. Discuss park fee structure

ADJOURN TO SATURDAY, JANUARY 12, 2013, 10:00 AM, CORDELIA LIBRARY

CITY OF FAIRFIELD **SATURDAY, JULY 14, 2012**
REGULAR MEETING **FAIRFIELD CORDELIA LIBRARY**

ROCKVILLE CITIZEN ADVISORY COMMITTEE
MINUTES

CALL TO ORDER Chairman Scott Tepley called the meeting to order at 10:00 a.m. On roll call were committee members Diana Paradis, Esther Pryor and Brad Smith. Member Pam Hedrick was absent. Also present were Community Resources Commission Liaison Blair Aas, Public Works Manager Mike Gray and Public Works Supervisor Kathie Norris.

PUBLIC COMMENTS None

NEW BUSINESS (AGENDA ITEMS 1-6)

1. Approval of the minutes from April 14, 2012 meeting. Action Taken: the minutes were amended to add that Community Resources Commission Liaison Blair Aas and staff were in attendance at the April meeting. With that amendment the committee approved the minutes from the prior meeting.

2. Staff Report. Staff reported on projects completed at Rockville Park in the past 90 days and projects planned for the next 90 days.

3. Discuss Format for Public Comments. The committee discussed establishing a format for public commentary at committee meetings. Staff provided copies of the speaker cards that are used by the City Council. Action Taken: the committee voted to adopt the use of speaker cards and time limits for public commentary.

4. New Park Payment Machine. Staff reported on the new park payment machine that was installed on July 6, 2012. Action Taken: the committee will discuss the park rate structure at the next committee meeting. Staff will distribute copies of the rate sheet to the committee.

5. Park User Survey. Committee members discussed potential questions for a park user survey and the survey format. Action Taken: the committee decided on six (6) questions and will recruit volunteers to survey visitors at the park during the month of August. Staff will also have the survey available to the public on the Survey Monkey website and advertise the survey on the City website and through a press release.

6. Fundraising for the Park. Committee members discussed the benefits and limitations of fundraising. Action Taken: the committee decided to table the discussion until a later date.

ADJOURNED AT 11:50 A.M. TO SATURDAY, OCTOBER 13, 2012 AT 10:00 A.M. IN THE UPSTAIRS MEETING ROOM OF THE FAIRFIELD CORDELIA LIBRARY