

**REGULAR MEETING**

**THURSDAY, FEBRUARY 11, 2021, 5:30 P.M.  
VIA ZOOM TELECONFERENCE**

**CITY OF FAIRFIELD  
BUDGET ADVISORY COMMITTEE**

**PURSUANT TO GOVERNOR NEWSOM’S EXECUTIVE ORDER N-29-20, MEMBERS AND STAFF WILL PARTICIPATE IN THIS MEETING VIA TELECONFERENCE. MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING ON ZOOM.**

**Please click the link below to join the webinar:**

<https://fairfieldca.zoom.us/j/95721100772?pwd=c0hPTIJXV21PbSs1NU9vMGxQcnNVZz09>

**Passcode: 7074287400**

**Or Telephone: Dial: US: +1 213 338 8477 or +1 408 638 0968 or +1 669 219 2599 or +1 669 900 6833**

**Webinar ID: 957 2110 0772 Passcode: 7074287400**

**AGENDA**

**CALL TO ORDER**

5:30 p.m.

**ROLL CALL**

Chair George Kennedy  
Vice-Chair Edward Hawthorne  
Member Frances McCullough  
Member Jose McNeill  
Member Karl Dumas  
Member Mari Bowie  
Member Michael Brito  
Member Muriel Clemente  
Member Sabine Goerke-Shrode  
Member Tehraleigh Martin

**MEMBER REPORTS**

**PUBLIC COMMENTS**

**Speakers may address items on this agenda at the time each item is considered. Under PUBLIC COMMENTS, the public may speak on items not on the agenda but within the jurisdiction of the Budget Advisory Committee, provided that NO action may be taken on off-agenda items except as authorized by law. Off-agenda items from the public will be taken under consideration without discussion by the committee and may be referred to staff. Public comments can be made during the meeting via Zoom. Please use the “raise your hand” feature or press \*9 on your phone to request to speak. You will have three minutes to speak. Members of the public wishing to submit their comments via email can email [aalexander@fairfield.ca.gov](mailto:aalexander@fairfield.ca.gov). These comments will be forwarded to members for review but will not be read aloud during the meeting.**

**PRESENTATIONS**

1. Homeless Services Division Overview – Dawn La Bar, Homeless Services Manager

**CONSENT CALENDAR**

2. Approval of Meeting Minutes from January 14, 2021

**NEW BUSINESS**

3. Resident Survey
  - a. Discussion and direction for a resident survey
4. General Plan Update
  - a. To review the General Plan update visit [www.fairfieldforward.com](http://www.fairfieldforward.com)
  - b. To take the survey visit <https://www.surveymonkey.com/r/L8L6Y7S>
5. Subcommittee Appointment
  - a. Fill a vacancy on the Fiscal Budget, Goals, and Objectives Subcommittee

**ADJOURN**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Budget Advisory Committee less than 72 hours prior to that meeting are available for public inspection at City Hall, in the 4<sup>th</sup> floor lobby, 1000 Webster Street, Fairfield, California during normal business hours.

The City of Fairfield offers its public programs, services and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. City publications will be made available upon request in the appropriate format to persons with a disability. If you need an accommodation to attend or participate in this meeting due to a disability, please contact Amber Alexander, Deputy City Clerk, at least 72 hours in advance of the meeting at (707) 428-7402. For individuals with hearing or speaking limitations, dial 711 or (800) 735-2922 (English), (800) 855-3000 (Spanish) and provide the communication assistant with the following City phone number: (707) 399-4010.

**PUBLIC NOTIFICATION**

I, Amber Alexander, Deputy City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Budget Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, California on Monday, February 8, 2021.



\_\_\_\_\_  
Amber Alexander  
Deputy City Clerk

January 8, 2021

\_\_\_\_\_  
Date

**REGULAR MEETING**

**THURSDAY, JANUARY 14, 2021, 5:30 P.M.  
VIA ZOOM TELECONFERENCE**

**CITY OF FAIRFIELD  
BUDGET ADVISORY COMMITTEE**

**MINUTES**

**CALL TO ORDER**

Chair, George Kennedy called the meeting to order at 5:35 p.m.

**ROLL CALL**

Via teleconference, on roll call were Chair George Kennedy, Vice-Chair Edward Hawthorne, Member Andrew Obando, Member Frances McCullough, Member Jose McNeill, Member Karl Dumas, Member Mari Bowie, Member Michael Brito, Member Sabine Goerke-Shrode, Member Tehraleigh Martin. Also attending the meeting were City Manager, Stefan Chatwin, Director of Finance, Emily Combs, Budget Manager, Bryan Chua, and Deputy City Clerk Amber Alexander. Member Muriel Clemente was absent.

**MEMBER REPORTS**

Chair George Kennedy introduced City Manager Stefan Chatwin.

City Manager Stefan Chatwin stated he is always available to the committee for questions and support. He asked that questions or research needed from staff go through Emily Combs.

No other members had reports to give.

**PUBLIC COMMENTS**

There were no public comments received.

**CONSENT CALENDAR**

1. Approval of Meeting Minutes from December 10, 2020.  
Member Jose McNeill made a motion to approve the minutes as presented, Vice-Chair Edward Hawthorne seconded the motion. The motion passed unanimously by roll call vote.

**NEW BUSINESS**

2. Subcommittee Reports
3. Introduce Documentation for Committee Reports  
Member Jose McNeil made a motion to approve the committee report template documents, the motion was seconded by Member Karl Dumas. The motion passed unanimously by roll call vote.
4. Set Next Meeting Date  
Next meeting date is February 11, 2021 at 5:30 p.m.

**Chair, George Kennedy, adjourned the meeting at 6:45 p.m. to February 11, 2021 at 5:30 p.m. via teleconference.**

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Amber Alexander  
Deputy City Clerk

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George Kennedy  
Chair