



HOME OCCUPATION PERMIT APPLICATION

Name of Owner/Operator: _____

Name of Business: _____

Address of Business: _____

Type of Business: _____

Brief Description of Business Operations:

Owner/Operator's Certificate

I, _____, do hereby certify under penalty of perjury that I am an owner/
(please print)
operator of the subject business involved in this application and that to the best of my knowledge and belief the business operations meet the Home Occupation requirements as set forth in Section 25.20.4.5 of the Fairfield Zoning Ordinance.

Signature: _____ Phone: _____

FOR DEPARTMENT USE ONLY

Additional Conditions: _____

The foregoing application has been approved on the ____ day of _____, 20__.

by: _____

SUPPLEMENTAL INFORMATION

	Name of Product(s) Used	Location Where Stored
Flammable:		
Combustible:		
Toxic:		
Caustic:		
Acid:		
M.S.D.S. Required:		

Comments: _____

25.20.4.5 Home Occupations

This Section allows for home-based business activity that is clearly subordinate and compatible with residential land uses, and will not negatively impact the character of the residential area. Childcare businesses are not regulated by this section but are instead subject to Section 25.32.5 (Child Day Care Facilities and Private Schools).

- A. Permit requirements.** No person shall conduct a home occupation without a Home Occupation Permit (concurrent with a Business License, as required in Chapter 10b of the City Code). Home occupation permits shall not be transferred to other persons or locations.
- B. Operating standards.**
1. **Accessory use only.** Home occupations shall be clearly incidental and accessory to the use of the residence as a dwelling.
 2. **Prohibited activities, equipment, and materials.** The following uses and activities are prohibited as part of any home occupation:
 - a. Use of equipment or machinery that is not customarily incidental to domestic use (e.g., cement mixers, tractors, and paint booths).
 - b. Equipment, machinery, or processes that create noise, smoke, glare, fumes, odor or vibration (e.g., assembly requiring power tools, carpentry) offensive to a reasonable person at the property line.
 - c. Uses that involve activities or use of equipment or materials on more than an intermittent basis so as to change the fire safety or occupancy classification of the premises (e.g., welding).
 - d. Activities that cause electromagnetic (e.g. radio, television, etc.) interference to surrounding properties.
 - e. Use or storage of chemicals or processes that are not customarily associated with domestic use.
 - f. Repair of motor vehicles.
- C. Customers.** Up to eight patron visits per day shall be permitted between the hours of 7:00 AM and 7:00 PM. There shall be no restriction on the number of patrons visiting at any given time, so long as the total number of visits per day does not exceed eight.
- D. Delivery or pick-up of items.** Delivery or pick-up to or from the premises, except postal and small parcel, is prohibited. No more than four small parcel deliveries shall be permitted each day.
- E. Employees.** No persons, other than residents of the household for which the permit has been issued, shall engage in the home occupation at the home.
- F. Exterior evidence of use prohibited.** To ensure that dwellings for which home occupation permits have been issued remain compatible with surrounding residential use, the following regulations shall apply:
1. The home occupation shall be conducted entirely within the principal dwelling.
 2. Incidental storage in a garage or any activities associated with the home occupation shall not displace any required parking in a currently usable garage.
 3. The home shall not require any alteration not customarily associated with residential use. Home occupation activities shall not be visible from the public rights-of-way or neighboring properties.
 4. Outdoor storage or storage in any accessory building or structure is prohibited.
 5. There shall be no window display, sign, or other identification of the home occupation on the premises. No off-site sign shall be placed as to denote the location of the home occupation.
 6. No home occupation shall produce quantities or types of refuse not customarily associated with a residential use.
- G. Firearms sales.** Prior to receiving a Home Occupation Permit, firearms dealers shall provide a written statement to the Department specifying that:
1. No firearms, ammunition, or accessories shall be sold or offered for sale on the premises.
 2. The exchange of firearms shall only be conducted at gun shows.
 3. No stock in trade shall be kept on the premises, and no services shall be conducted on the premises.
- In the event that Federal or State law prohibits the exchange of merchandise outside of the home (i.e., the business location), Home Occupation Permits for firearms sales shall become void.
- H. Vehicles, parking, and traffic.** No vehicle shall be allowed in conjunction with a home occupation that has been manufactured or altered to provide mobile services. Examples of vehicles that have been manufactured or altered to provide mobile services include, but are not limited to, ice cream trucks, catering trucks, or tow trucks. Parking needs and traffic volumes generated by the home occupation shall not exceed that typically generated by a residential use.