

**REGULAR MEETING**

**MONDAY, FEBRUARY 24, 4:00 P.M.**  
**COUNCIL OFFICE**  
**CITY HALL, 4<sup>TH</sup> FLOOR**  
**1000 WEBSTER STREET**

**MEASURE P OVERSIGHT COMMITTEE**

**AGENDA**

**CALL TO ORDER**

4:00 p.m.

**ROLL CALL**

Chair Rochelle Sherlock  
Member Tim Tomko  
Vice Chair Chris Matthews  
Member Stephen Vancil

**MEMBER REPORTS**

**CITY MANAGER REPORT**

**PROCESS FOR PUBLIC COMMENTS**

Speakers may address items on this agenda at the time each item is considered. Under **PUBLIC COMMENTS**, the public may speak on items not on the agenda but within the jurisdiction of the Measure P Oversight Committee, provided that **NO** action may be taken on off-agenda items except as authorized by law. Off-agenda items from the public will be taken under consideration without discussion by the Board and may be referred to staff. To speak on an agenda item, please complete a speaker's card and give it to the Secretary before the meeting, or at the latest, prior to the time for public comments on that item. Speakers are requested to limit their comments to four minutes, with one minute to summarize their remarks.

**PUBLIC COMMENTS**

**NEW BUSINESS (Items 1-3)**

1. Local Government Guide to California Sales, Use and Transaction Tax (Lloyd de Llamas, HdL Companies)
2. Measure P 3<sup>rd</sup> Quarter Report (Emily Combs, Director of Finance)
3. Approve Minutes from November 18, 2019

**ADJOURN TO MONDAY, MAY 18, 2020, 4:00 P.M., COUNCIL OFFICE.**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Measure P Oversight Committee less than 72 hours prior to that meeting are available for public inspection at City Hall, in the 4<sup>th</sup> floor lobby, 1000 Webster Street, Fairfield, California during normal business hours.

The City of Fairfield offers its public programs, services and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. City publications will be made available upon request in the appropriate format to persons with a disability. If you need an accommodation to attend or participate in this meeting due to a disability, please contact Amber Alexander, Deputy City Clerk, at least 72 hours in advance of the meeting at (707) 428-7402. For individuals with hearing or speaking limitations, dial 711 or (800) 735-2922 (English), (800) 855-3000 (Spanish) and provide the communication assistant with the following City phone number: (707) 399-4010.

**PUBLIC NOTIFICATION**

I, Amber Alexander, Deputy City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, California on Thursday, February 20, 2020.

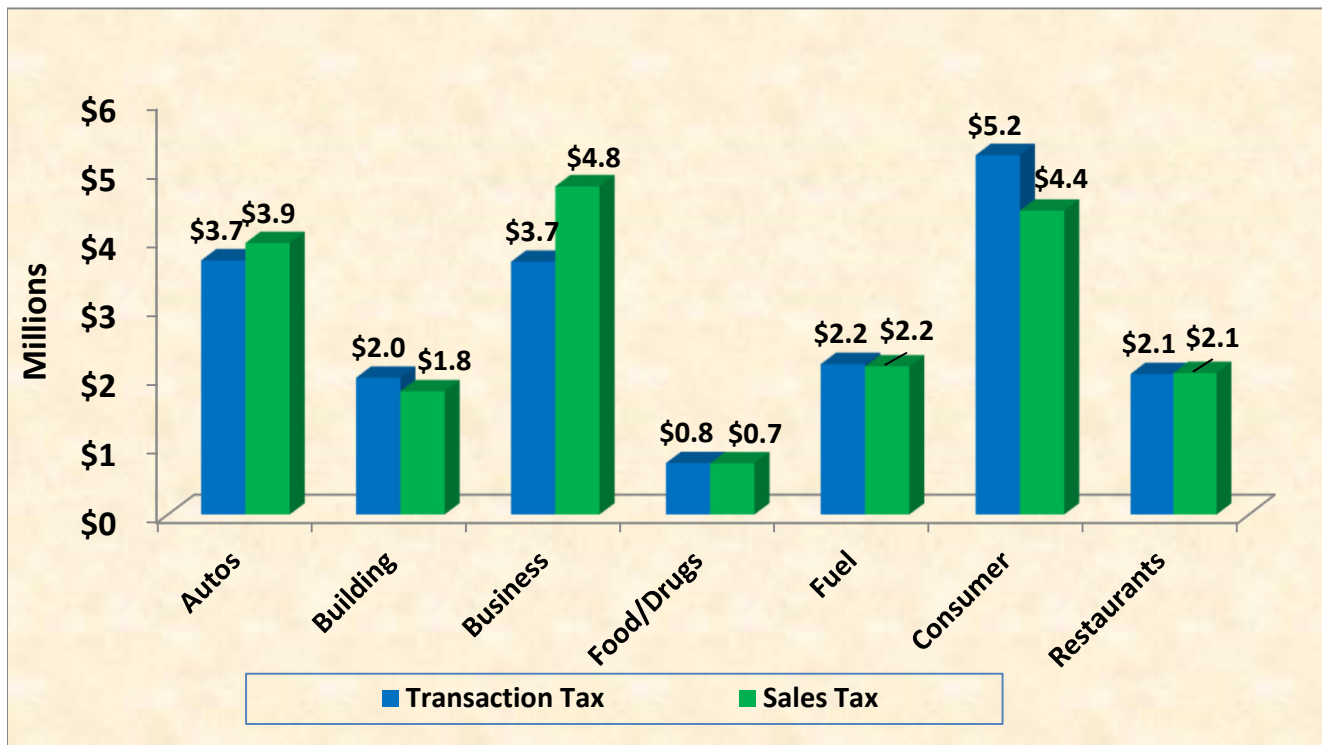


Amber Alexander  
Deputy City Clerk

February 20, 2020

Date

**City of Fairfield**  
**Sales and Transaction Tax (Accrual Basis)**  
**FY 2019-2020 - As of September 30, 2019**

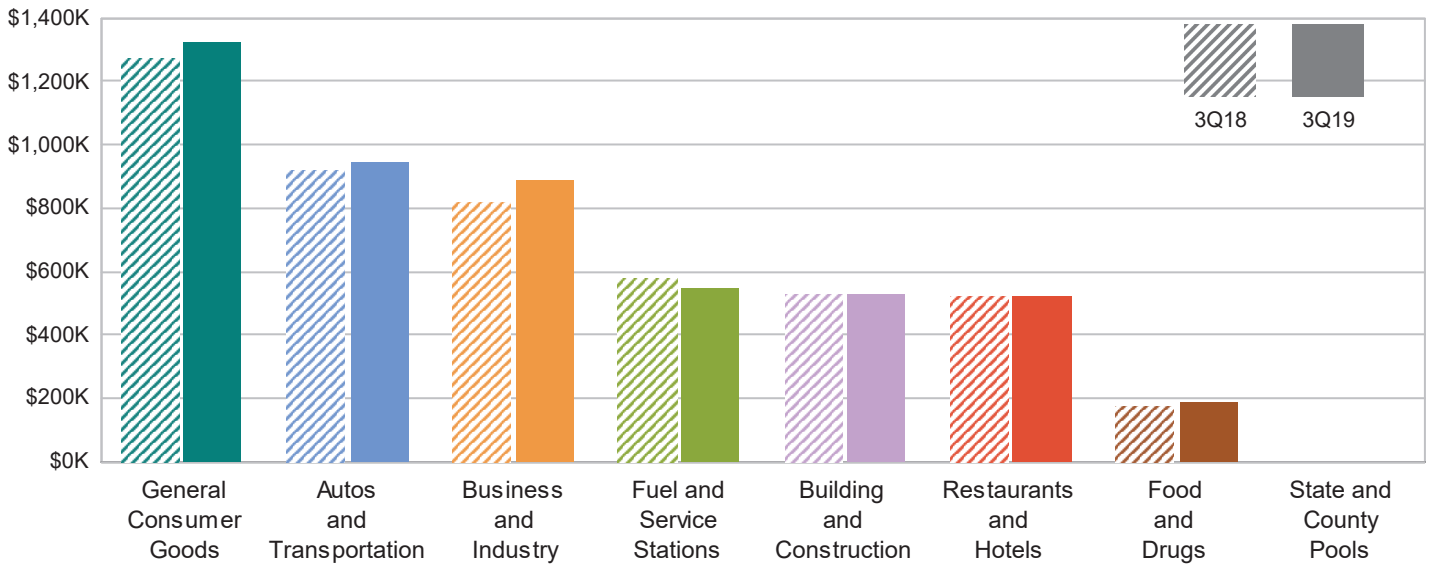


Major Industry Group	Fiscal Year 2019-20		
	Trans Tax (TT)	Sales Tax (ST)	TT / ST
Autos & Transportation	\$3,698,200	\$3,948,900	94%
Building & Construction	2,000,600	1,803,300	111%
Business & Industry	3,677,900	4,768,600	77%
Food & Drugs	752,000	749,900	100%
Fuel & Service Stations	2,197,300	2,165,300	101%
General Consumer Goods	5,220,000	4,417,300	118%
Restaurants & Hotels	2,053,800	2,069,000	99%
Transfer/Unidentified	66,300	10,200	650%
Local Sales	\$19,666,100	\$19,932,500	99%
County/State Pools	-	3,210,000	
Grand Total	\$19,666,100	\$23,142,500	
SBOE Admin	(102,500)	(207,400)	
Grand Total After Admin	\$19,563,600	\$22,935,100	85%
Adjustments	-	-	
<b>Projected 2019-20 Totals</b>	<b>\$19,563,600</b>	<b>\$22,935,100</b>	
<b>Budget for FY 2019-20</b>	<b>\$19,250,000</b>	<b>\$22,120,000</b>	
<b>Variance from Budget</b>	<b>\$313,600</b>	<b>\$815,100</b>	
<b>% Variance</b>	<b>1.6%</b>	<b>3.7%</b>	

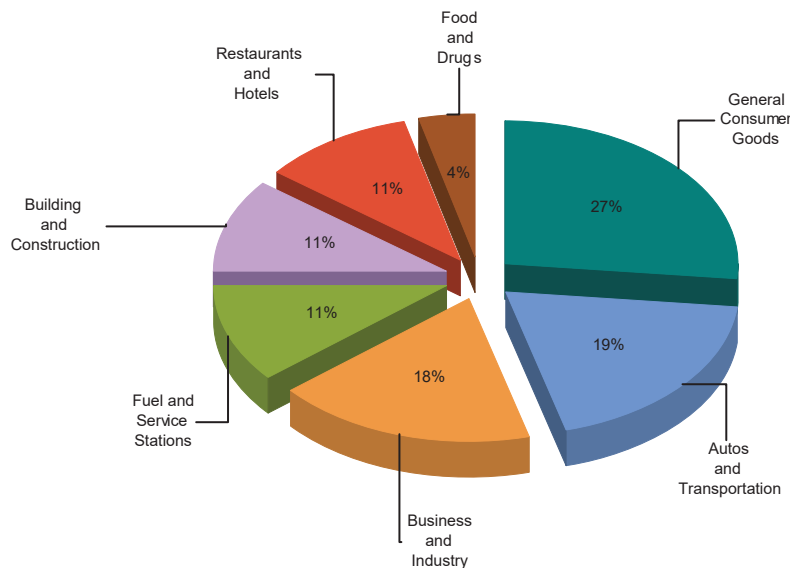
**Note: The above includes actuals through September 2019 and projected revenue collections from October 2019 through June 2020.**

Major Industry Group	Count	3Q19	3Q18	\$ Change	% Change
General Consumer Goods	3,480	1,321,109	1,270,525	50,583	4.0%
Autos and Transportation	985	943,199	917,823	25,376	2.8%
Business and Industry	5,004	890,676	818,890	71,786	8.8%
Fuel and Service Stations	102	549,642	582,692	(33,051)	-5.7%
Building and Construction	745	530,054	531,529	(1,475)	-0.3%
Restaurants and Hotels	250	524,261	521,740	2,522	0.5%
Food and Drugs	118	188,761	178,901	9,860	5.5%
Transfers & Unidentified	2,402	34,217	1,449	32,768	-N/A-
State and County Pools	-	0	0	0	-N/A-
<b>Total</b>	<b>13,086</b>	<b>4,981,920</b>	<b>4,823,549</b>	<b>158,371</b>	<b>3.3%</b>

**3Q18 Compared To 3Q19**

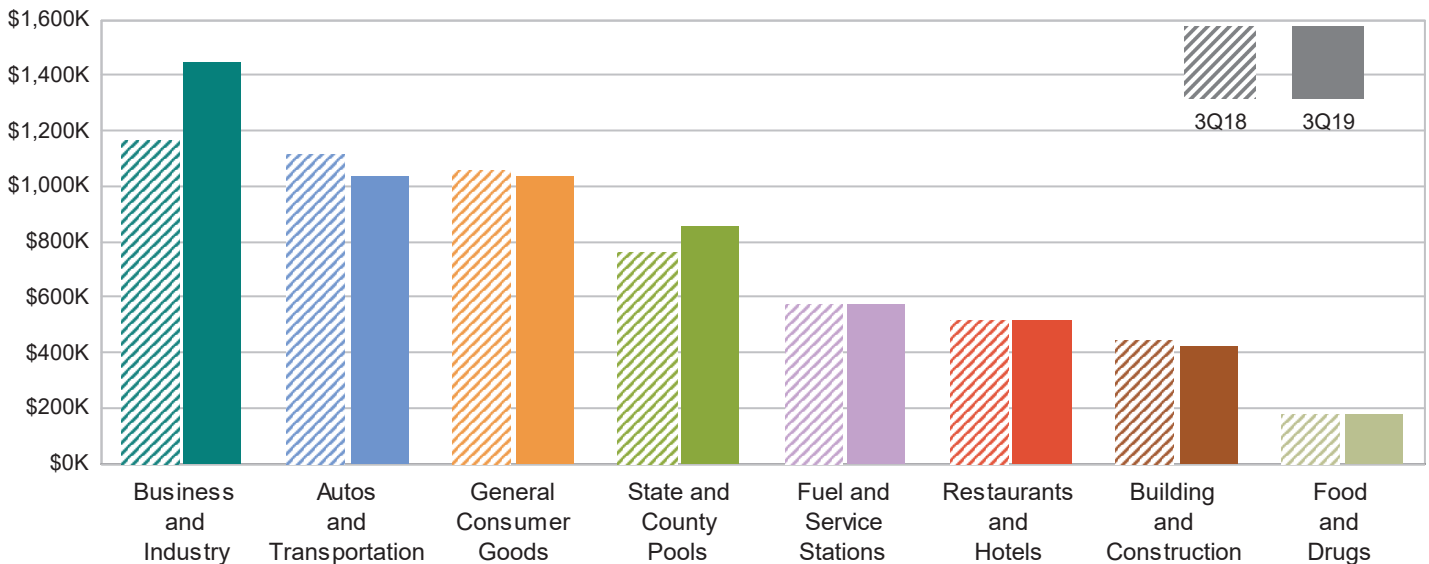


**3Q19 Percent of Total**

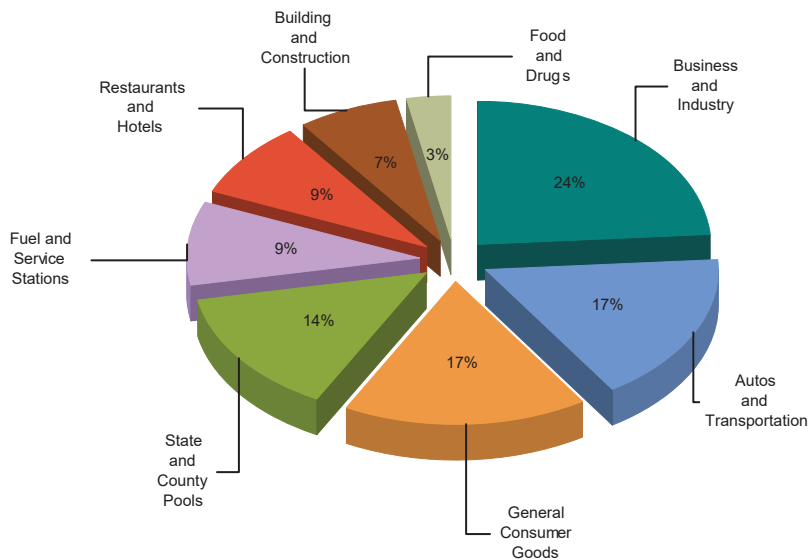


Major Industry Group	Count	3Q19	3Q18	\$ Change	% Change
Business and Industry	623	1,450,624	1,164,065	286,559	24.6%
Autos and Transportation	226	1,036,980	1,117,292	(80,312)	-7.2%
General Consumer Goods	1,191	1,036,045	1,059,786	(23,741)	-2.2%
State and County Pools	-	855,142	767,283	87,859	11.5%
Fuel and Service Stations	43	576,468	576,639	(171)	0.0%
Restaurants and Hotels	328	522,940	521,460	1,480	0.3%
Building and Construction	108	429,407	450,803	(21,395)	-4.7%
Food and Drugs	81	185,635	182,261	3,374	1.9%
Transfers & Unidentified	82	2,168	(736)	2,904	394.8%
<b>Total</b>	<b>2,682</b>	<b>6,095,410</b>	<b>5,838,853</b>	<b>256,557</b>	<b>4.4%</b>

**3Q18 Compared To 3Q19**



**3Q19 Percent of Total**



**REGULAR MEETING**

**MONDAY, NOVEMBER 18, 2019, 4:00 P.M.  
CONFERENCE ROOM  
CORPORATION YARD  
420 GREGORY LANE**

**MEASURE P OVERSIGHT COMMITTEE**

**MINUTES**

**CALL TO ORDER**

Chair Sherlock called the meeting to order at 4:00 p.m.

**ROLL CALL**

On roll call were Chair Rochelle Sherlock, Vice-Chair Chris Matthews, and Members Tim Tomko and Stephen Vancil.

**MEMBER REPORTS**

Vice-Chair Matthews thanked Chair Sherlock for her excellent presentation to Council of the Committee's Annual Report on November 5, 2019.

Member Stephen Vancil reported that he is working on a financial report for the Committee with emphasis on pension issues.

**CITY MANAGER REPORT**

Interim City Manager Sean Quinn stated he had no report, as he had just arrived from a long meeting at Travis Air Force Base.

**PUBLIC COMMENTS**

John Takeuchi asked Director of Finance Emily Combs for a break-down on what is spent on streets, Police and Fire on an annual basis.

Several members of the Solano County Grand Jury were in attendance.

**NEW BUSINESS (Items 1-6)**

1. Public Works Operations Superintendent Pat Giles, Rick Joiner and Brandon Garcia gave a Homeless Engagement and Response Team (HEART) presentation.
2. Public Works Supervisor Daniel Camara gave a Measure P Streets Team presentation.

3. Director of Finance Combs gave a Measure P 2<sup>nd</sup> Quarter Report.
4. Director of Finance Combs gave a presentation on HdL Future.
5. Approve Minutes for August 19, 2019

Member Vancil made a motion to approve the minutes. Member Tim Tomko seconded the motion. The motion carried unanimously.

6. Establishing Meetings for 2020 Calendar Year

February 24, 2020 (Changed due to Presidents' Day)  
May 18, 2020  
August 17, 2020  
November 16, 2020

All members agreed to the 2020 dates for the quarterly Measure P Oversight Committee meetings.

**ADJOURNED AT 5:43 P.M. TO MONDAY, FEBRUARY 24, 2020, 4:00 P.M., COUNCIL OFFICE.**

**FACILITY TOUR / OVERVIEW**

The Tour and overview were conducted by Valerie Standfill after the meeting was adjourned.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair