

**CITY OF FAIRFIELD**

**Youth Commission Meeting**

**MONDAY, September 13, 2021, 7:00 P.M.**

**CITY COUNCIL CHAMBERS**



**AGENDA**

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Notice to Public

*The City of Fairfield is committed to providing meeting facilities that are accessible to persons with disabilities and/or have language barriers. To request meeting materials in alternative formats, or to request a sign language interpreter, real-time captioning, or other accommodation, please contact Meghan Sullivan, Parks and Recreation Superintendent, at least 72 hours in advance of the meeting at (707) 399-5626 or [msullivan@fairfield.ca.gov](mailto:msullivan@fairfield.ca.gov). For individuals with hearing or speaking limitations, dial 7-1-1 or (800) 735-2922 (English). For Spanish, Tagalog or other language, please dial (800) 855-3000 and provide the communication assistant with the following City telephone number: (707) 399-4010.*

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**CALL TO ORDER**

**ROLL CALL**

Commissioner Taylor Alexander

Commissioner Matthew Breneisen

Commissioner Jacob Francisco

Commissioner Nihal Grewal

Commissioner Christopher Knight

Commissioner Eshan Kulkarwi

Commissioner Shery Lauron

Commissioner Sara Lodin

Commissioner Annilynn Martinez

Commissioner Danielle Murphy

Commissioner Jhezrel Prado-English

Commissioner Nadia Smith

Commissioner Melissa Theodorus

Commissioner Sydney Wang

**COMMISSIONER REPORTS**

1. City Council Report
2. Other General Reports or Updates

**PRESENTATIONS**

3. None

**PARKS & RECREATION MANAGER REPORT**

4. Updates

**PUBLIC COMMENTS**

Persons wishing to address the Committee on subjects not on the agenda but within the jurisdiction of the Committee may do so at this time. The Committee cannot discuss or take action on matters not on the agenda for this meeting, but Members may briefly respond to statements made or questions raised by the public, ask for clarification from staff, refer the matter to staff, request staff to report back to the Committee at a subsequent meeting, or place the matter on a future agenda.

**MINUTES**

5. Approval of minutes from August 2, 2021

**ACTION REQUIRED**

**NEW BUSINESS**

6. Volunteer Opportunities – Meghan Sullivan  
**DISCUSSION ONLY**
7. Youth Commission Liaison Positions – Meghan Sullivan  
**DISCUSSION ONLY**
8. Selection of Subcommittee Dates for October – Meghan Sullivan  
**DISCUSSION ONLY**

**OLD BUSINESS**

9. None

**ADJOURNMENT**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Fairfield Youth Commission less than 72 hours prior to that meeting are available for public inspection at City Hall, 1000 Webster Street, Fairfield, California during normal business hours.

**PUBLIC NOTIFICATION**

I, Meghan Sullivan, Parks and Recreation Manager, to hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Fairfield Youth Commission,

at the time and in the manner prescribed by law and that this agenda was posted at 1000 Webster Street on Thursday, September 10, 2021.

**CITY OF FAIRFIELD**

**Youth Commission Meeting**

**MONDAY, August 2, 2021, 7:00 P.M.**

**MINUTES**



**AGENDA**

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Notice to Public

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**CALL TO ORDER**

Commissioner Lodin called the meeting to order at 7:04pm

**ROLL CALL**

Commissioner Taylor Alexander

Commissioner Matthew Breneisen

Commissioner Jacob Francisco

Commissioner Nihal Grewal

Commissioner Christopher Knight

Commissioner Eshan Kulkarwi

Commissioner Shery Lauron

Commissioner Sara Lodin

Commissioner Annilynn Martinez

Commissioner Danielle Murphy

Commissioner Jhezrel Prado-English

Commissioner Nadia Smith

Commissioner Melissa Theodorus

Commissioner Sydney Wang

ABSENT: Commissioner Knight, Commissioner Lauron, Commission Martinez, Commissioner Murphy, Commissioner Theodorus

### **COMMISSIONER REPORTS**

Parks & Recreation Superintendent Sullivan explained about Commissioner Reports to new commissioners. There were no reports this month since no subcommittee meetings were held in July.

1. City Council Report  
None
2. CDBG Report  
None
3. Commissioner Interviews  
None
4. Advocacy Report  
None
5. Events/Services Report  
None
6. Outreach Report  
None

### **PRESENTATIONS**

7. None

### **PARKS & RECREATION MANAGER REPORT**

8. Updates  
Superintendent Sullivan gave updates from the Parks & Recreation Department and welcomed new commissioners.

### **PUBLIC COMMENTS**

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### **MINUTES**

9. Approval of minutes from June 7, 2021

#### **ACTION REQUIRED**

Commissioner Kulkarwi motioned to approved the minutes and Commissioner Smith seconded the motion. The action item passed unanimously.

## **NEW BUSINESS**

10. New Commissioner Introductions

### **DISCUSSION ONLY**

All commissioners took a turn introducing themselves to the group.

11. Recap of July 27, 2021 Retreat – All Commissioners

### **DISCUSSION ONLY**

Commissioner Francisco gave a recap of the retreat including presentations on the Brown Act and Roberts Rules of Order and a team building “Desert” activity.

12. Change of date for September meeting – Meghan Sullivan

### **ACTION REQUIRED**

There was a discussion around the date change for the September meeting. The regular meeting falls on Labor Day so it was decided to move the meeting to the second Monday of the September which is September 13<sup>th</sup>.

Commissioner Francisco motioned to approved the action item and Commissioner Kulkarwi seconded the motion. The action item passed unanimously.

## **OLD BUSINESS**

13. Youth Needs Assessment Results – Meghan Sullivan

### **DISCUSSION ONLY**

The results of the Youth Needs Assessment were reviewed by the commission. It was decided that the information would be reviewed in more detail at the upcoming subcommittee meetings to help form the Youth Commission 2021 Workplan.

## **ADJOURNMENT**

The meeting was adjourned at 7:35pm

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## **PUBLIC NOTIFICATION**

I, Meghan Sullivan, Parks and Recreation Manager, to hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Fairfield Youth Commission, at the time and in the manner prescribed by law and that this agenda was posted at 1000 Webster Street on Thursday, July 29, 2021.

Respectfully Submitted,

Meghan Sullivan  
Recreation Superintendent

