



**For Immediate Release**

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Contact: Eva Hoff  
Deputy City Clerk  
Phone: 707-428-7402  
City Manager's Office  
ehoff@fairfield.ca.gov

**City of Fairfield seeks applications for the  
Rockville Hills Regional Park Citizens Advisory Committee**

**Fairfield, California (Tuesday, March 27, 2018)**—The City of Fairfield is accepting applications for the Rockville Hills Regional Park Citizens Advisory Committee. Three seats are available. Applicants must be residents of Solano County. All three unexpired terms end on December 31, 2020. The mayor will appoint the committee members with the approval of the City Council.

Applications are available at the City Clerk's Office at Fairfield City Hall, 1000 Webster Street, 4<sup>th</sup> floor. Download the application, or request one by mail or email by contacting Deputy City Clerk Eva Hoff at (707) 428-7402. Completed applications may be submitted via mail, email, or in person.

The City is not responsible for lost or misdirected applications. Applications received after the deadline, including postmarks, will not be accepted. A timely filed application will remain on file for one year if the applicant is not appointed as a commissioner. The application deadline is 5 p.m. on Thursday, April 26, 2018.

**Background/Responsibilities:**

The Rockville Hills Regional Park Citizens Advisory Committee is a five-person committee created to provide the City with feedback and input regarding major decisions affecting Rockville Hills Regional Park. Committee members must live in Solano County, and three of them must live in Fairfield. Committee members must have three years of either professional or volunteer experience in public and open space and recreation endeavors or a unique familiarity and knowledge of Rockville Hills Regional Park. Committee members will be selected based on their ability to fairly represent the multitude of recreation users and special interest groups that use the Park. No one user or special interest group shall be over represented.

The Committee works closely with City Public Works Department staff and has responsibility to ensure the objectives of the Management Plan and the ordinance governing the Park are adhered to; advise, inform, and make recommendations to the Public Works staff on major issues, not specific to the Management Plan and/or ordinance governing the Park; conduct visitor surveys to determine user satisfaction (City staff shall approve all survey instruments prior to their use); establish and continue a dialog with park users to keep abreast of their interests and viewpoints about major issues in the park and to garner their input on planned major projects; and exchange ideas with Public Works staff on long-term preservation and enhancement strategies for the Park.

For more information, please contact Mike Gray at (707) 428-7404.

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## Rockville Hills Regional Park Citizens Advisory Committee Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_(Home) \_\_\_\_\_(Cell) \_\_\_\_\_(Work)

Email Address: \_\_\_\_\_

The following minimum qualifications must be met:

- Applicants must be a resident of Solano County (three of the five selected committee members must live in the City of Fairfield).
- Applicants should have at least three years of either professional or volunteer experience in public open space and recreation endeavors or a unique familiarity and knowledge of Rockville Hills Regional Park. Committee members will be selected based on their ability to fairly represent the multitude of recreation users and special interest groups that use the park. No one special interest group shall be over-represented.
- Applicants must be willing to commit to serve a four-year term. Terms end on December 31 of the appropriate year. Terms will be staggered; two of the initially appointed five committee members shall serve a two-year term to facilitate the staggered terms. Subsequent terms shall be four years.

Committee members shall serve at the pleasure of the City Council for no more than two terms.

**Please return your completed application and attached questionnaire by 5 p.m. on Thursday, April 26, 2018, via mail, email or in person to the City Clerk's Office, 1000 Webster Street, 4<sup>th</sup> Floor, Fairfield, CA 94533. Postmarks not accepted.**

Thank you for your interest in serving on the committee. We will contact you if you are selected for an interview.

I, the undersigned, am sincerely interested in serving in this position for the City of Fairfield, and, if appointed, will be available for evening meetings as may be required.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**RETURN TO: CITY CLERK'S OFFICE, 1000 Webster Street, Fairfield, CA 94533 (Fourth Floor of City Hall)**

----- *FOR OFFICE USE ONLY* -----

Date In: \_\_\_\_\_ By: \_\_\_\_\_

