

**REGULAR MEETING**

**MONDAY, FEBRUARY 22, 2021, 4:00 P.M.  
VIA TELECONFERENCE**

**CITY OF FAIRFIELD  
MEASURE P OVERSIGHT COMMITTEE**

**PURSUANT TO GOVERNOR NEWSOM’S EXECUTIVE ORDER N-29-20, MEMBERS AND STAFF WILL PARTICIPATE IN THIS MEETING VIA TELECONFERENCE. MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING ON ZOOM.**

**Please click the link below to join the webinar:**

<https://fairfieldca.zoom.us/j/99090444340?pwd=ZWtrYmJpTjV5cGxPSjBLZkJEemZlUT09>

**Passcode: 7074287400**

**Or Telephone:**

**Dial +1 408 638 0968 Webinar ID: 990 9044 4340 Passcode: 7074287400**

**AGENDA**

**CALL TO ORDER**

4:00 p.m.

**ROLL CALL**

Chair Chris Matthews  
Vice-Chair Stephen Vancil  
Member Tim Tomko  
Member Eddie Ramirez  
Member Tehraleigh Martin

**MEMBER REPORTS**

**PUBLIC COMMENTS**

Persons wishing to address the Committee on subjects not on the agenda but within the jurisdiction of the Committee may do so at this time. The Committee cannot discuss or take action on matters not on the agenda for this meeting, but they may briefly respond to statements made or questions raised by the public, ask for clarification from staff, refer the matter to staff, request staff to report back to the Committee at a subsequent meeting, or place the matter on a future agenda.

**PUBLIC COMMENT INSTRUCTIONS:** When joining via Zoom, please use the “raise your hand” feature or press \*9 on your phone to request to speak. You will be called on by name and will have three minutes to speak. Members of the public wishing to submit their comments via email can email [cityclerk@fairfield.ca.gov](mailto:cityclerk@fairfield.ca.gov). These comments will be forwarded to the Committee for review but will not be read aloud during the meeting.

**PRESENTATIONS**

1. Update on Fairfield Fast Forward 2050 and the Budget Advisory Committee (Stefan Chatwin, City Manager)
2. Measure P 3<sup>rd</sup> Quarter Report (Emily Combs, Director of Finance)

**CONSENT CALENDAR**

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the Committee or the public requests that separate action be taken on a specific item.

3. Approve Minutes from November 16, 2020 Meeting


**ADJOURN TO MONDAY, MAY 17, 2021, 4:00 P.M., VIA TELECONFERENCE.**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Measure P Oversight Committee less than 72 hours prior to that meeting are available for public inspection at City Hall, in the 4<sup>th</sup> floor lobby, 1000 Webster Street, Fairfield, California during normal business hours.

The City of Fairfield offers its public programs, services and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. City publications will be made available upon request in the appropriate format to persons with a disability. If you need an accommodation to attend or participate in this meeting due to a disability, please contact Amber Alexander, Deputy City Clerk, at least 72 hours in advance of the meeting at (707) 428-7402. For individuals with hearing or speaking limitations, dial 711 or (800) 735-2922 (English), (800) 855-3000 (Spanish) and provide the communication assistant with the following City phone number: (707) 399-4010.

**PUBLIC NOTIFICATION**

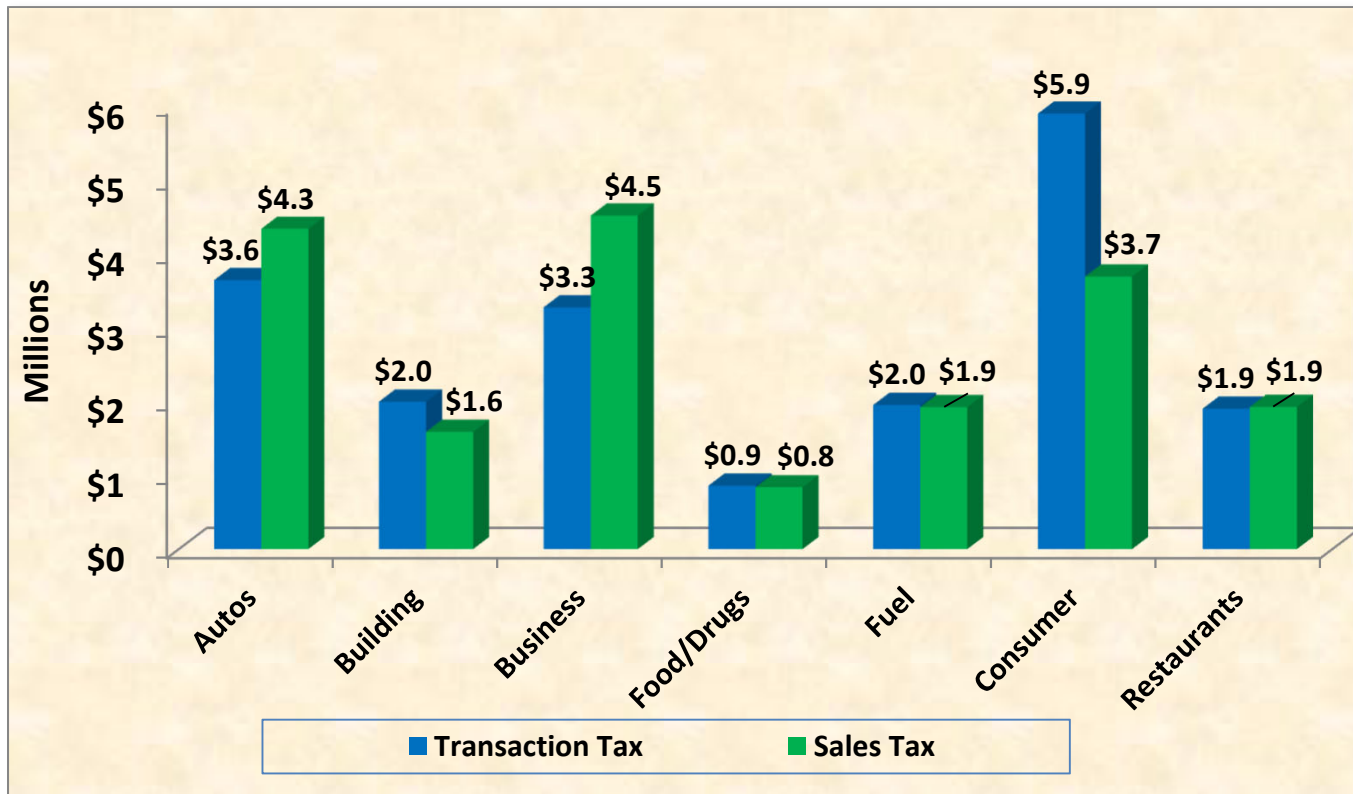
I, Amber Alexander, Deputy City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, California on Thursday, February 18, 2021.

  
\_\_\_\_\_  
Amber Alexander  
Deputy City Clerk

February 18, 2021  
Date

**City of Fairfield**  
**Sales and Transaction Tax (Accrual Basis)**  
**FY 2020-21 - As of September 30, 2020**

Item 2

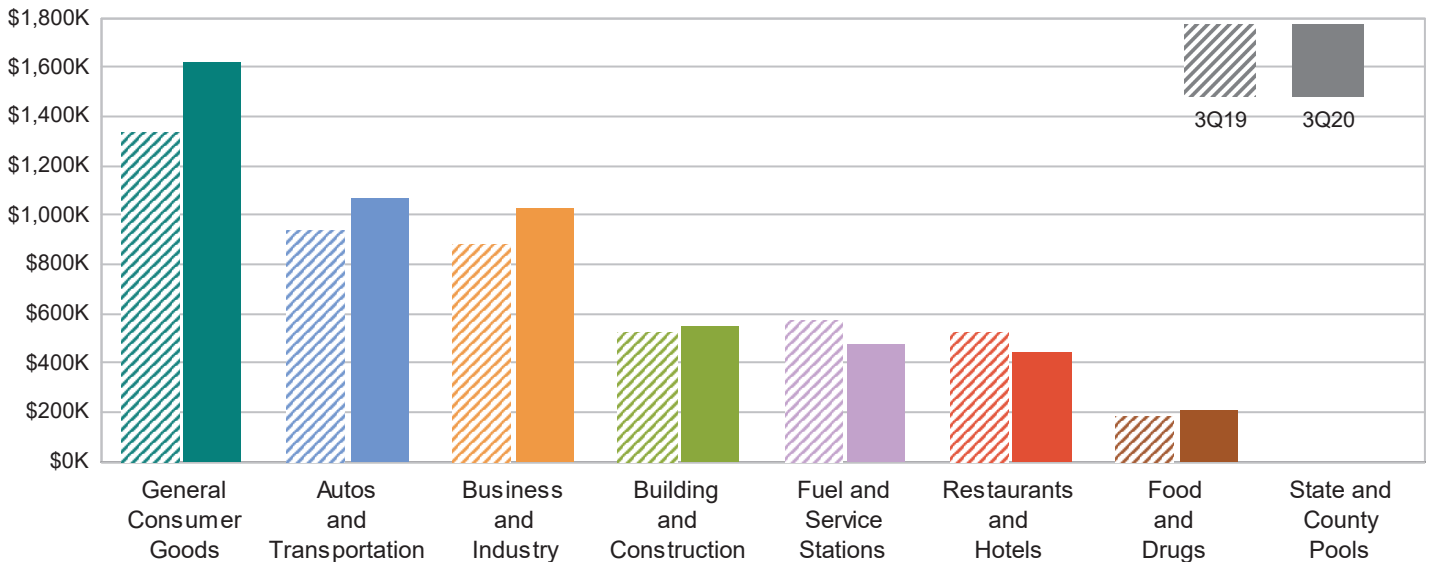


Major Industry Group	Trans Tax (TT)	Sales Tax (ST)	TT / ST
Autos & Transportation	\$3,641,200	\$4,334,400	84%
Building & Construction	1,998,100	1,589,300	126%
Business & Industry	3,273,600	4,512,400	73%
Food & Drugs	860,100	838,400	103%
Fuel & Service Stations	1,953,300	1,924,000	102%
General Consumer Goods	5,890,300	3,687,900	160%
Restaurants & Hotels	1,903,800	1,927,700	99%
Transfer/Unidentified	146,800	500	0%
Local Sales	\$19,667,200	\$18,814,600	105%
County/State Pools	-	4,440,000	
Grand Total	\$19,667,200	\$23,254,600	
SBOE Admin	(112,800)	(200,700)	
Grand Total After Admin	\$19,554,400	\$23,053,900	85%
Adjustments	-	-	
<b>Projected 2020-21 Totals</b>	<b>\$19,554,400</b>	<b>\$23,053,900</b>	
<b>Budget for FY 2020-21</b>	<b>\$17,661,000</b>	<b>\$20,269,538</b>	
<b>Variance from Budget</b>	<b>\$1,893,400</b>	<b>\$2,784,362</b>	
<b>% Variance from Budget</b>	<b>10.7%</b>	<b>13.7%</b>	

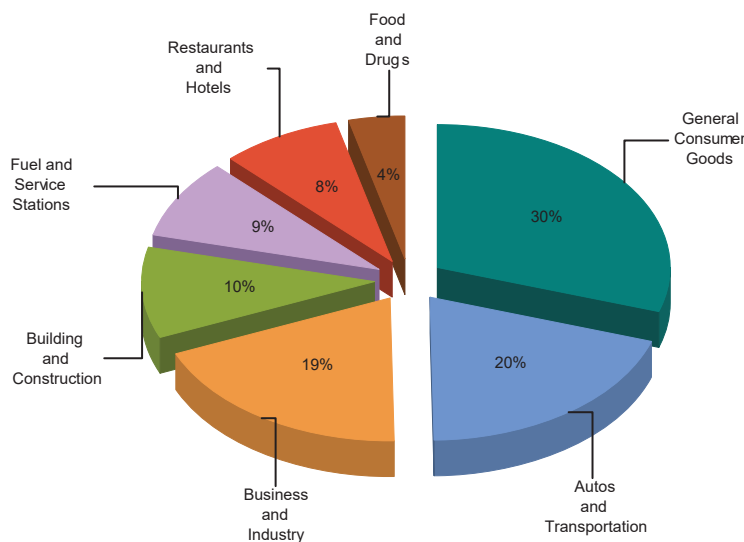
Note: The above includes actuals through September 2020 and projected revenue collections from October 2020 through June 2021.

Major Industry Group	Count	3Q20	3Q19	\$ Change	% Change
General Consumer Goods	2,598	1,618,647	1,334,841	283,807	21.3%
Autos and Transportation	1,077	1,070,624	944,068	126,556	13.4%
Business and Industry	4,839	1,026,784	883,279	143,505	16.2%
Building and Construction	706	550,578	531,275	19,303	3.6%
Fuel and Service Stations	101	477,316	574,813	(97,497)	-17.0%
Restaurants and Hotels	242	451,732	531,455	(79,723)	-15.0%
Food and Drugs	125	211,153	188,809	22,345	11.8%
Transfers & Unidentified	2,141	46,397	24,068	22,329	92.8%
State and County Pools	-	0	0	0	-N/A-
<b>Total</b>	<b>11,829</b>	<b>5,453,232</b>	<b>5,012,607</b>	<b>440,624</b>	<b>8.8%</b>

**3Q19 Compared To 3Q20**

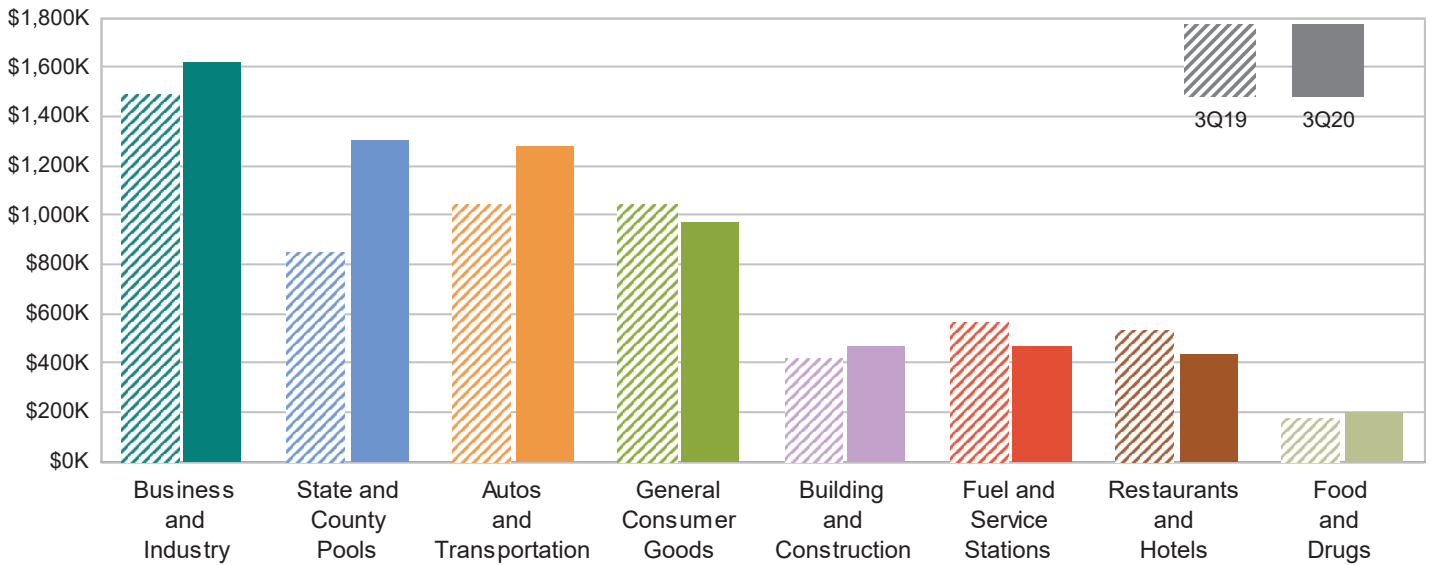


**3Q20 Percent of Total**

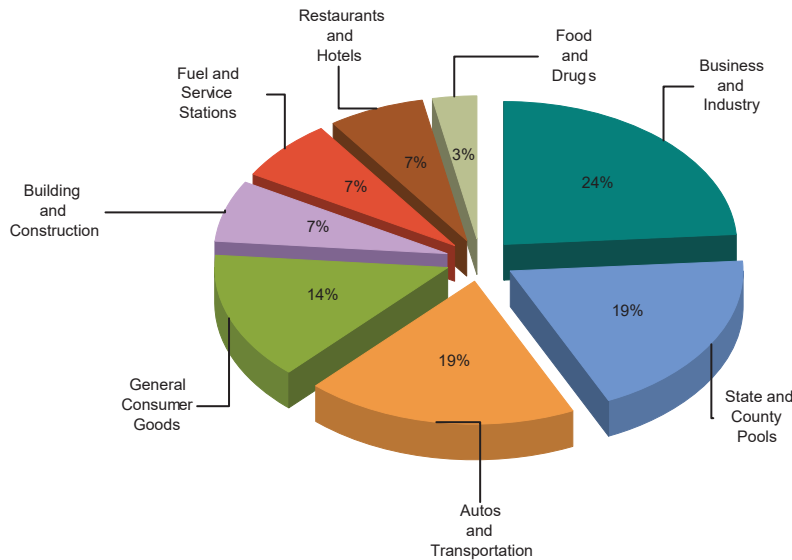


Major Industry Group	Count	3Q20	3Q19	\$ Change	% Change
Business and Industry	662	1,616,373	1,489,815	126,559	8.5%
State and County Pools	-	1,306,180	848,816	457,363	53.9%
Autos and Transportation	236	1,282,442	1,044,011	238,431	22.8%
General Consumer Goods	1,270	970,106	1,042,493	(72,387)	-6.9%
Building and Construction	104	474,689	425,295	49,394	11.6%
Fuel and Service Stations	47	474,091	571,351	(97,260)	-17.0%
Restaurants and Hotels	330	442,880	537,552	(94,671)	-17.6%
Food and Drugs	76	206,387	185,623	20,764	11.2%
Transfers & Unidentified	83	456	1,736	(1,280)	-73.7%
<b>Total</b>	<b>2,808</b>	<b>6,773,604</b>	<b>6,146,691</b>	<b>626,913</b>	<b>10.2%</b>

**3Q19 Compared To 3Q20**



**3Q20 Percent of Total**



**REGULAR MEETING**

**MONDAY, NOVEMBER 16, 2020**

**4:00 P.M.**

**VIA ZOOM TELECONFERENCE**

**CITY OF FAIRFIELD  
MEASURE P OVERSIGHT COMMITTEE**

**MINUTES**

**CALL TO ORDER**

Chair Chris Matthews called the meeting to order 4:00 p.m.

**ROLL CALL** Present for the meeting were Chair Chris Matthews, Vice-Chair Stephen Vancil, Member Tim Tomko, Member Eddie Ramirez, Member Tehraleigh Martin, City Manager Stefan Chatwin, Director of Finance Emily Combs, Deputy City Clerk Amber Alexander

**MEMBER REPORTS**

Chris Matthews stated that he thought the annual report presentation went well. Member Tim Tomko agreed. There were no other member reports.

**CITY MANAGER REPORT**

City Manager Stefan Chatwin reported that the Measure P Annual Report and presentation was well received by the City Council. They really liked the annual report and thought it was great. He strongly encourages the Committee to continue with their annual reports as they have been.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT CALENDAR**

All matters listed on the Consent Calendar are to be approved with one motion unless a member of the Committee or the public requests that separate action be taken on a specific item.

1. Approve Minutes from August 17, 2020 Meeting

Tim Tomko made a motion to approve the meeting minutes. The motion was seconded by Stephen Vancil. The motion passed unanimously by roll-call vote.

**CONTINUED BUSINESS**

2. Discussion of Continuing Annual Reports

Chair Chris Matthews stated that topic was already covered in the member reports. No one had any additional comments on the topic.

**NEW BUSINESS**

3. Measure P 2<sup>nd</sup> Quarter Report (Emily Combs, Director of Finance)  
Emily Combs gave a presentation on the 2<sup>nd</sup> Quarter Report.
  
4. Established Meetings for 2021 Calendar Year
  - a. February 22, 2021 (changed due to President's Day)
  - b. May 17, 2021
  - c. August 16, 2021
  - d. November 15, 2021

**MEETING WAS ADJOURNED AT 4:38 P.M. TO MONDAY, FEBRUARY 22, 2021, 4:00 P.M., VIA ZOOM.**

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CHAIR

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SECRETARY