

**REGULAR MEETING**

**THURSDAY, APRIL 8, 2021, 5:30 P.M.  
VIA ZOOM TELECONFERENCE**

**CITY OF FAIRFIELD  
BUDGET ADVISORY COMMITTEE**

**PURSUANT TO GOVERNOR NEWSOM’S EXECUTIVE ORDER N-29-20, MEMBERS AND STAFF WILL PARTICIPATE IN THIS MEETING VIA TELECONFERENCE. MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING ON ZOOM.**

**Please click the link below to join the webinar:**

**<https://fairfieldca.zoom.us/j/93580494945?pwd=VU5zTzNqUU95QXMwakhING9uTUliQT09>**

**Passcode: 7074287400**

**Or Telephone: (669) 900-6833 Webinar ID: ID: 935 8049 4945 Passcode: 7074287400**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

Chair George Kennedy  
Vice-Chair Edward Hawthorne  
Member Mari Bowie  
Member Michael Brito  
Member Muriel Clemente  
Member Karl Dumas  
Member Sabine Goerke-Shrode  
Member Tehraleigh Martin  
Member Frances L. McCullough, Ed.D.  
Member Jose McNeill  
Member Shawn Smith

**MEMBER REPORTS**

**PUBLIC COMMENTS**

**The public may speak on items not on the agenda but within the jurisdiction of the Budget Advisory Committee, provided that NO action may be taken on off-agenda items except as authorized by law. Off-agenda items from the public will be taken under consideration without discussion by the committee and may be referred to staff. Public comments can be made during the meeting via Zoom. Please use the “raise your hand” feature or press \*9 on your phone to request to speak. You will have three minutes to speak. Members of the public wishing to submit their comments via email can email**

**aalexander@fairfield.ca.gov. These comments will be forwarded to members for review but will not be read aloud during the meeting.**

**CONSENT CALENDAR**

1. Approval of Meeting Minutes from March 11, 2021 (Attachment)

**NEW BUSINESS**

2. Subcommittee Updates

**ADJOURN**

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Budget Advisory Committee less than 72 hours prior to that meeting are available for public inspection at City Hall, in the 4<sup>th</sup> floor lobby, 1000 Webster Street, Fairfield, California during normal business hours.

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**PUBLIC NOTIFICATION**

I, Amber Alexander, Deputy City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Budget Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, California on Monday, April 5, 2021.

**REGULAR MEETING**

**THURSDAY, MARCH 11, 2021, 5:30 P.M.  
VIA ZOOM TELECONFERENCE**

**CITY OF FAIRFIELD  
BUDGET ADVISORY COMMITTEE**

**MINUTES**

**CALL TO ORDER**

Chair, George Kennedy called the meeting to order at 5:33 p.m.

**ROLL CALL**

Via teleconference, on roll call were Chair George Kennedy, Vice-Chair Edward Hawthorne, Member Muriel Clemente, Member Frances McCullough, Member Jose McNeill, Member Karl Dumas, Member Mari Bowie, Member Michael Brito, Member Sabine Goerke-Shrode, Member Tehraleigh Martin.

**MEMBER REPORTS**

Vice-Chair Hawthorne reported that he and Chair Kennedy met with the City Manager, Assistant City Manager, City Attorney, and Finance Director to discuss the work of the Budget Advisory Committee and how their work aligns with the City Manager's Office. The key topics were mental health and human services and homelessness, transparency, community policing, and performance management.

Member Clemente reported that the City of Fairfield sent out a General Plan Update survey.

Deputy City Clerk Amber Alexander reported that a new member will be appointed at the April 6, 2021 City Council Meeting.

**PUBLIC COMMENTS**

There were no public comments received.

**PRESENTATIONS**

1. Police Chief Cantrell gave a presentation on the Police Department and the definition of community policing.

**CONSENT CALENDAR**

2. Approval of Meeting Minutes from February 11, 2021.  
Member McNeill made a motion to approve the minutes as presented, Member Clemente seconded the motion. The motion passed unanimously by roll call vote.

**NEW BUSINESS**

3. Subcommittee Updates  
Comparison Budget Committee – Vice-Chair Hawthorne reported that they have nothing new to report. They had their subcommittee meeting a couple weeks ago and they are in the process of wordsmithing their vetting their final input documents. They probably have one

more subcommittee meeting and they will be done, and they will have their final recommendation.

Transparency & Accountability Committee- Member Dumas reported that they are continuing to look at different survey information as it comes out and see how we can tie into some of that as well as looking at some of the budget stuff.

Fiscal Budget, Goals and Objectives Committee – Member McCullough reported that they are diligently and creatively moving on to achieve the expected deliverables and they are still working to define those deliverables. They are working to achieve the goals they think are expected of them.

Member Georke-Shrode reported that she is new to the subcommittee. She took over looking over the fiscal year 19-20 workplan which is finished and outdated. There has been no follow up workplan, so they are trying to communicate with the city manager to see where the next steps are going to lead on that. There have been many leadership changes, so they want his vision on future workplans reflected on the report.

Member Clemente reported that she is working on the reserves. Emily and Bryan do a good job on reporting these to the subcommittee and seems like Fairfield is doing good on the reserve balances. She is looking at funds for departments compared to other cities to see if they are funded sufficiently. They are doing small salary surveys and maybe will do a whole salary survey for the whole city.

Enterprise Fund Committee – Member McNeill reported that he does not have enough information from the subcommittee to report back. They did publish their list of goals on how to disperse additional revenue from the golf course funds and the cannabis taxes. Cannabis process has been pushed back another month to issue the permits. Asking committee to look at that and give feedback on how to divvy up the funds.

**Chair Kennedy adjourned the meeting at 7:19 p.m. to April 8, 2021 at 5:30 p.m. The committee has not decided whether to meet in person or via teleconference for the next meeting.**

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Amber Alexander  
Deputy City Clerk

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George Kennedy  
Chair