Agenda Report

DATE: November 16, 2010

TO: The Mayor and City Council

FROM: Sean P. Quinn, City Manager
       Walter Tibbet, Chief of Police
       Paul J. Bockrath, Captain

SUBJECT: Resolution Approving the Acceptance of the U.S. Department of Justice, Office of Community Oriented Policing Services, Secure our Schools Grant on Behalf of Travis Unified School District for the Purchase and Installation of a Closed Circuit Television System on Two Campuses to Improve School Safety

RECOMMENDED ACTION
Adopt resolution.

STATEMENT OF ISSUE
The United States Department of Justice, Office of Community Oriented Policing Services (COPS) recently awarded the Fairfield Police Department, in partnership with the Travis Unified School District, a Secure our Schools Grant in the amount of $99,306.00. The grant provides funding for the installation of a Closed Circuit Television System (CCTV) at Vanden High School and Center Elementary School.

DISCUSSION
The goal of the program grant is to provide enhanced safety and security on campus through the use of both active and passive video monitoring. The installation of this CCTV system will allow school officials and staff to monitor activity on campus and respond to any emergency situations that may occur. It will also provide passive monitoring of the campus after school hours to deter or assist in solving any crime that may occur on campus. The grant period is September 20, 2010 through August 31, 2012.
FINANCIAL IMPACT
The adoption of the resolution will direct the City Manager and Police Department to accept the $99,306.00 in grant funding, on behalf of the Travis Unified School District for the purchase and installation of CCTV equipment as outlined in the Secure our Schools grant application. A grant requires the Travis Unified School District to provide matching funds in the amount of $99,305.00. A Memorandum of Understanding between the Fairfield Police Department and Travis Unified School District has been signed memorializing the Travis Unified School District's commitment to provide the matching funds.

PUBLIC CONTACT/ADVISORY BODY RECOMMENDATION
None

ALTERNATIVE ACTION
None

DOCUMENTS ATTACHED:
Attachment 1: Proposed Resolution
Attachment 2: Grant Application
Attachment 3: MOU between FPD and TUSD
Attachment 4: Grant Award Notice
Attachment 5: Grant Financial Clearance Memo
Attachment 6: Grant Budget Final Funding Memo

STAFF CONTACT
Paul J. Bockrath
(707) 428-7702
pbockrath@fairfield.ca.gov

Coordinated with: Finance Department, City Attorney, Travis Unified School District
CITY OF FAIRFIELD

RESOLUTION NO. 2010 - 308

A RESOLUTION OF THE CITY COUNCIL APPROVING ACCEPTANCE OF THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES, SECURE OUR SCHOOLS GRANT ON BEHALF OF TRAVIS UNIFIED SCHOOL DISTRICT FOR THE PURCHASE AND INSTALLATION OF A CLOSED CIRCUIT TELEVISION SYSTEM ON TWO CAMPUSES TO IMPROVE SCHOOL SAFETY

WHEREAS, the City of Fairfield recognizes that campus safety is a concern to all of its residents; and

WHEREAS, the Fairfield Police Department has worked closely with the Travis Unified School District to identify safety priorities; and

WHEREAS, the Fairfield Police Department wishes to continue its partnership with the U.S. Department of Justice Community Oriented Policing Services and undertake the Secure Our Schools Program; and

WHEREAS, the U.S. Department of Justice will provide funding equal to fifty percent matching funds with the Travis Unified School District to pay for the purchase and installation of a Closed Circuit Television system; and

WHEREAS, the City of Fairfield has been awarded this grant in the amount of $99,306.00 by the U.S. Department of Justice effective September 1, 2010 through August 31, 2012.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF FAIRFIELD HEREBY RESOLVES:

Section 1. The City Manager and Police Chief are hereby authorized and directed to execute on behalf of the City of Fairfield that certain grant agreement with the U.S. Department of Justice; and

Section 2. The City Manager is directed to do all things necessary and proper to implement the above mentioned agreement.
PASSED AND ADOPTED this 16th day of November, 2010, by the following vote:

AYES: COUNCILMEMBERS: 

NOES: COUNCILMEMBERS: 

ABSENT: COUNCILMEMBERS: 

ABSTAIN: COUNCILMEMBERS: 

______________________________
MAYOR

ATTEST:

______________________________
CITY CLERK
### Application for Federal Assistance SF-424

<table>
<thead>
<tr>
<th>1. Type of Submission:</th>
<th>2. Type of Application:</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ] Preapplication</td>
<td>[ ] New</td>
</tr>
<tr>
<td>[x] Application</td>
<td>[ ] Continuation</td>
</tr>
<tr>
<td>[ ] Changed/Corrected Application</td>
<td>[ ] Revision</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Date Received:</th>
<th>4. Applicant Identifier:</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/30/2010</td>
<td>CA04803</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5a. Federal Entity Identifier:</th>
<th>5a. Federal Award Identifier:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CA04803</td>
<td>040010019</td>
</tr>
</tbody>
</table>

#### State Use Only:

<table>
<thead>
<tr>
<th>6. Date Received by State:</th>
<th>7. State Application Identifier:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 8. APPLICANT INFORMATION:

<table>
<thead>
<tr>
<th>a. Legal Name:</th>
<th>Fairfield Police Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>b. Employer/Taxpayer Identification Number (EIN/TIN):</td>
<td>946000331</td>
</tr>
<tr>
<td>c. Organizational DUNS:</td>
<td>040010019</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>d. Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street 1: 1000 Webster Street</td>
</tr>
<tr>
<td>Street 2:</td>
</tr>
<tr>
<td>City: Fairfield</td>
</tr>
<tr>
<td>County:</td>
</tr>
<tr>
<td>State: CA</td>
</tr>
<tr>
<td>Province:</td>
</tr>
<tr>
<td>Country:</td>
</tr>
<tr>
<td>Zip / Postal Code: 94533</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>e. Organizational Unit:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Name:</td>
</tr>
<tr>
<td>Division Name:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>f. Name and contact information of person to be contacted on matters involving this application:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prefix:</td>
</tr>
<tr>
<td>Middle Name:</td>
</tr>
<tr>
<td>Suffix:</td>
</tr>
<tr>
<td>Title:</td>
</tr>
<tr>
<td>Organizational Affiliation:</td>
</tr>
<tr>
<td>Telephone Number: 7074287606</td>
</tr>
<tr>
<td>Email: <a href="mailto:ghurlbut@fairfield.ca.gov">ghurlbut@fairfield.ca.gov</a></td>
</tr>
</tbody>
</table>
9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

Other (Specify):

10. Name of Federal Agency:
    Office of Community Oriented Policing Services

11. Catalog of Federal Domestic Assistance Number:
    CFDA # = 16.710
    CFDA Title: Public Safety Partnership And Community Policing Grants

12. Funding Opportunity Number:

13. Competition Identification Number:

14. Areas Affected by Project (Cities, Counties, States, etc.):
    Travis Unified School District, City of Fairfield, Solano County

15. Descriptive Title of Applicant's Project:
    Keeping Travis Unified School District Safe
16. Congressional Districts  
   Of:  
   a. Applicant: 7  
   b. Program/Project: 7  

7. Proposed Project:  
   a. Start Date: 10/1/2010  
   b. End Date: 9/30/2012  

18. Estimated Funding ($):  
   a. Federal 106414  
   b. Applicant  
   c. State  
   d. Local  
   e. Other  
   f. Program Income  
   g. TOTAL 106414  

19. Is Application Subject to Review By State Under Executive Order 12372 Process?  
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on  
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.  
   □ c. Program is not covered by E. O. 12372  

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)  
   □ Yes  □ No  

I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner’s Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

□ I AGREE

**The certifications and assurances as well as grant terms and conditions can be reviewed at www.cops.usdoj/****.

Authorized Representative:

<table>
<thead>
<tr>
<th>Prefix:</th>
<th>Title:</th>
<th>Chief of Police</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle Name:</td>
<td>First Name:</td>
<td>Larry</td>
</tr>
<tr>
<td>Last Name:</td>
<td>Suffix:</td>
<td>Todd</td>
</tr>
<tr>
<td>Telephone Number:</td>
<td>Fax Number:</td>
<td>7074287374</td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:ltodd@fairfield.ca.gov">ltodd@fairfield.ca.gov</a></td>
<td></td>
</tr>
<tr>
<td>Signature (Typed Name) of Authorized Representative:</td>
<td>Date Signed:</td>
<td>Larry Todd 6/30/2010</td>
</tr>
<tr>
<td>Application for Federal Assistance SF-424</td>
<td>Version 02</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td><strong>Applicant Federal Debt Delinquency Explanation</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
COPS Application Attachment to SF-424

SECTION 1: COPS PROGRAM REQUEST

Federal assistance is being requested under the following COPS program:
Select the COPS grant program for which you are requesting federal assistance. A separate application must be completed for each COPS program for which you are applying. Please ensure that you read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.

CHECK ONE PROGRAM OPTION ONLY

Secure Our Schools

SECTION 2: Agency Eligibility Information

A. Type of Agency (select one)

- Law Enforcement
- Non-Law Enforcement

From the list below, please select the type of agency which best describes the applicant.

Law Enforcement Entities
Municipal Police
SECTION 2: Agency Eligibility Information

Eligibility questions for SOS Applicants only:

The application assurance question must be answered by all SOS applicants and subset questions 1, 2 or 3 should be completed based on agency type checked:

Application Assurance Question:

Was this application prepared after consultation with individuals not limited to law enforcement officers (such as school violence researchers, child psychologists, social workers, teachers, principals, and other school personnel) to ensure that the improvements to be funded under the grant are –

(A) consistent with a comprehensive approach to preventing school violence; and

(B) individualized to the needs of each school at which those improvements are to be made?

☐ Yes  ☐ No

(Subset 1 Municipal Police/County Police/Sheriff's/State Police Agency, Tribal Police etc. (any agency other than school district police department and university/college))

Is your agency partnering with a school/school district?

☐ Yes  ☐ No

(Subset 2 School District Police)

Is your agency a school district which through authorization by its state and/or local legislative authority has its own police department separate from the local sheriff's, county police, or municipal police agency?

☐ Yes  ☐ No

(Subset 3 Public or Private University/College Police)

Is your agency a university or college which has a primary or secondary school on its campus?

☐ Yes  ☐ No

(All SOS Applicants)

Does your agency have primary law enforcement authority for the schools/school districts targeted through this grant proposal?

Note: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the schools targeted.

☐ Yes  ☐ No

Are the schools/school districts targeted through this grant proposal all primary or secondary schools (i.e., kindergarten through 12th grade)?

☐ Yes  ☐ No

Do these schools all teach the basic school curriculum (e.g., math, science, reading)?

☐ Yes  ☐ No

Will the funds awarded solely benefit the primary or secondary schools targeted through this grant proposal?
Section 3: GENERAL AGENCY INFORMATION

A. Applicant ORI Number: CA04803

The ORI number is assigned by the FBI and is your agency's unique identifier. The COPS Office uses the first seven characters of this number. The first two letters are your state abbreviation, the next three numbers are your county's code, and the next two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant. ORI numbers assigned to agencies by the COPS Office may end in “ZZ.”

B. Applicant Data Universal Numbering System (DUNS) Number: 040010019

A Data Universal Numbering System (DUNS) Number is required. A DUNS number is a unique nine or thirteen digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. For more information about how to obtain a DUNS number, please refer to the "How to Apply" section of the COPS Application Guide.

C. Central Contractor Registration (CCR)

All applicants (other than individuals) are required to maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and sub-recipients. For more information about how to register with the CCR, please refer to the "How to Apply" section of the COPS Application Guide. Please note that applicants must update or renew their CCR at least once per year to maintain an active status.

Does your agency have an active registration with the Central Contractor Registration database?

Note: Your Agency must have an active registration with the CCR. If your agency is not registered, please register now by going to the following web address: https://www.bpn.gov/ccr/default.aspx

X Yes [ ] No

D. Geographic Names Information System (GNIS) ID: 1656005

Please enter your Geographic Names Information System (GNIS) Identification Number. This is a unique ID assigned to all geographic entities by the U.S. Geological Survey. To look up your GNIS Feature ID, please go to the website: http://geonames.usgs.gov/domestic/index.html. For more information about how to obtain a GNIS number, please refer to the “How to Apply” section of the COPS Application Guide.

E. Cognizant Federal Agency: Department of Justice

Select the legal applicant’s Cognizant Federal Agency. A Cognizant Federal Agency, generally, is the federal agency from which your jurisdiction receives the most federal funding. Your Cognizant Federal Agency also may have been previously designated by the Office of Management and Budget. Applicants that have never received federal funding should select the “Department of Justice” as the Cognizant Federal Agency.
Section 3: GENERAL AGENCY INFORMATION

F. Fiscal Year: 7/1/2010 To: 6/30/2011

Enter the date of the legal applicant's fiscal year.

G. Service Population

1. Enter the total population of the government entity applying for this grant using the latest census estimate available in the American FactFinder at http://FactFinder.census.gov.

2. Check here if the population of the entity applying for this grant is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

☐ (If checked, complete 2a – 2b.)

2a. If the population of the entity applying for this grant is not represented by U.S. Census figures, please indicate the size of the population as of the latest available estimate:

0

2b. Please indicate the source of this population estimate:

(e.g., website address)

H. Law Enforcement Agency Sworn Force Information

1. Enter the Fiscal Year Budgeted Sworn Force Strength for each year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, and/or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers.

a. Number of officers funded in agency's current fiscal year budget:

   Full-Time: 115  Part-Time: 0

2. Enter the Fiscal Year Actual Sworn Force Strength as of the date of this application: The actual number of sworn officer positions is the actual number of sworn positions employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

a. Number of officers employed by your agency as of the date of this application:

   Full-Time: 115  Part-Time: 0
SECTION 4: EXECUTIVE INFORMATION

Note: Listing individuals without ultimate programmatic and financial authority for the grant could delay the review of your application, or remove your application from consideration.

. Law Enforcement Executive/Agency Executive Information:

For Law Enforcement Agencies: Enter the law enforcement executive’s name and contact information. This is the highest ranking law enforcement official within your jurisdiction (e.g., Chief of Police, Sheriff, or equivalent). For Non-Law Enforcement Agencies: Enter the highest ranking individual in the applicant agency (e.g., CEO, President, Chairperson, Director) who has the authority to apply for this grant on behalf of the applicant agency. If the grant is awarded, this position would ultimately be responsible for the programmatic implementation of the award.

Title: Chief of Police
Interim: X
First Name: Larry
MI: J
Last Name: Todd
Suffix: 
Agency Name: Fairfield Police Department
Street Address1: 1000 Webster Street
Street Address2: 
City: Fairfield
State: CA
Zipcode: 94533
Telephone: 7074287366
Fax: 7074287798
Email: ltodd@fairfield.ca.gov

B. Government Executive/Financial Official Information:

For Government Agencies: Enter the government executive’s name and contact information. This is the highest ranking official within your jurisdiction (e.g., Mayor, City Administrator, Tribal Chairman, or equivalent). For Non-Government Agencies: Enter the name and contact information of the financial official who has the authority to apply for this grant on behalf of the applicant agency (e.g., Treasurer). If the grant is awarded, this position would ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees, etc.) is not acceptable.

Title: Municipal Manager
Interim: 
First Name: Sean
MI: P
Last Name: Quinn
Suffix: 
Agency Name: City of Fairfield
Street Address1: 1000 Webster Street
Street Address2: 
City: Fairfield
State: CA
Zipcode: 94533
Telephone: 7074287399
Fax: 7074287798
Email: squinn@ci.fairfield.ca.us
SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

COPS Office grants must be used to reorient the mission and activities of law enforcement agencies toward the community policing philosophy or enhance their involvement in community policing. The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving.

Community policing is a philosophy that promotes organizational strategies, which support the systematic use of partnerships and problem-solving techniques, to proactively address the immediate conditions that give rise to public safety issues, such as crime, social disorder, and fear of crime.

The COPS Office has completed the development of a comprehensive community policing self-assessment tool for use by law enforcement agencies. Based on this work, we have developed the following list of primary sub-elements of community policing. Please refer to the COPS Office web site (www.cops.usdoj.gov) for further information regarding these sub-elements.

<table>
<thead>
<tr>
<th>Community Partnerships:</th>
<th>Organizational Transformation:</th>
<th>Problem Solving:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.</td>
<td>The alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.</td>
<td>The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.</td>
</tr>
<tr>
<td>Other Government Agencies</td>
<td>Agency Management</td>
<td>Scanning: Identifying and prioritizing problems</td>
</tr>
<tr>
<td>Community Members/Groups</td>
<td>Climate and culture</td>
<td>Analysis: Analyzing problems</td>
</tr>
<tr>
<td>Non-Profits/Service Providers</td>
<td>Leadership</td>
<td>Response: Responding to problems</td>
</tr>
<tr>
<td>Private Businesses</td>
<td>Decision-making</td>
<td>Assessment: Assessing problem-solving initiatives</td>
</tr>
<tr>
<td>Media</td>
<td>Strategic planning</td>
<td>Using the Crime Triangle</td>
</tr>
<tr>
<td></td>
<td>Policies</td>
<td>to focus on immediate conditions (Victim/Offender/Location)</td>
</tr>
<tr>
<td></td>
<td>Organizational evaluations</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Transparency</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Organizational Structure</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Geographic assignment of officers</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Despecialization</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Resources and finances</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personnel</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Recruitment, hiring and selection</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Personnel supervision/evaluations</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Training</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Information Systems (Technology)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Communication/access to data</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Quality and accuracy of data</td>
<td></td>
</tr>
</tbody>
</table>
Proposed Community Policing Plan
COPS grants must be used to initiate or enhance community policing activities, either directly by your law enforcement agency, or (for non-law enforcement applicants) in collaboration with law enforcement. Please complete the following questions to describe the types of community policing activities that will result from COPS funding. For each question, answer on behalf of the applicant law enforcement agency, or for non-law enforcement applicants the law enforcement agency(s) with whom you will collaborate. You may find more detailed information about community policing at the COPS Office website http://www.cops.usdoj.gov/Default.asp?Item=36.

Community Partnerships
Community partnerships are ongoing collaborative relationships between law enforcement and the individuals and organizations they serve to both develop solutions to problems and increase trust in the police.

My Agency:

P1) Regularly distributes relevant crime and disorder information to community members.
    a) ☒ YES
       If yes, do you plan to use grant funding to enhance or expand this activity?
          ☒ YES  ☐ NO
    b) ☐ NO
       If no, do you plan to use grant funding to initiate or implement this activity?
          ☐ YES  ☐ NO

P2) Routinely seeks input from the community to identify and prioritize neighborhood problems (e.g., through regularly scheduled community meetings, annual community surveys, etc.).
    a) ☒ YES
       If yes, do you plan to use grant funding to enhance or expand this activity?
          ☒ YES  ☐ NO
    b) ☐ NO
       If no, do you plan to use grant funding to initiate or implement this activity?
          ☐ YES  ☐ NO

P3) Regularly collaborates with local government agencies that deliver public services.
    a) ☒ YES
       If yes, do you plan to use grant funding to enhance or expand this activity?
          ☐ YES  ☒ NO
    b) ☐ NO
       If no, do not you plan to use grant funding to initiate or implement this activity?
          ☐ YES  ☐ NO
SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

P4) Regularly collaborates with non-profit organizations and/or community groups.
   a) [X] YES
      If yes, do you plan to use grant funding to enhance or expand this activity?
      [X] YES  [ ] NO
   b) [ ] NO
      If no, do you plan to use grant funding to initiate or implement this activity?
      [ ] YES  [ ] NO

P5) Regularly collaborates with local businesses.
   a) [X] YES
      If yes, do you plan to use grant funding to enhance or expand this activity?
      [ ] YES  [X] NO
   b) [ ] NO
      If no, do you plan to use grant funding to initiate or implement this activity?
      [ ] YES  [ ] NO

P6) Regularly collaborates with informal neighborhood groups and resident associations.
   a) [X] YES
      If yes, do you plan to use grant funding to enhance or expand this activity?
      [X] YES  [ ] NO
      If no, do you plan to use grant funding to initiate or implement this activity?
      [ ] NO
   b) [ ] NO
      [ ] YES  [ ] NO

P7) Regularly collaborates with federal government agencies through formal partnerships (e.g., task forces, working groups, etc.)
   a) [X] YES
      If yes, do you plan to use grant funding to enhance or expand this activity?
      [ ] YES  [X] NO
   b) [ ] NO
      If no, do you plan to use grant funding to initiate or implement this activity?
      [ ] YES  [ ] NO
SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Proposed Community Policing Plan

ProblemSolving
ProblemSolving is an analytical process for systematically (1) identifying and prioritizing problems, (2) analyzing problems, (3) responding to problems, and (4) evaluating problem-solving initiatives. ProblemSolving involves an agency-wide commitment to go beyond traditional police responses to crime to proactively address a multitude of problems that adversely affect quality of life.

My Agency:

PS1) Routinely incorporates problem-solving principles into patrol work.
   a) X YES
      If yes, do you plan to use grant funding to enhance or expand this activity?
      X YES    □ NO
   b) □ NO
      If no, do you plan to use grant funding to initiate or implement this activity?
      □ YES    □ NO

PS2) Identifies and prioritizes crime and disorder problems through the routine examination of patterns and trends involving repeat victims, offenders, and locations.
   a) X YES
      If yes, do you plan to use grant funding to enhance or expand this activity?
      X YES    □ NO
   b) □ NO
      If no, do you plan to use grant funding to initiate or implement this activity?
      □ YES    □ NO

PS3) Routinely explores the underlying factors and conditions that contribute to crime and disorder problems.
   a) X YES
      If yes, do you plan to use grant funding to enhance or expand this activity?
      X YES    □ NO
   b) □ NO
      If no, do you plan to use grant funding to initiate or implement this activity?
      □ YES    □ NO
SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

PS4) Systematically tailors responses to crime and disorder problems to address their underlying conditions.

a) ☒ YES
   If yes, do you plan to use grant funding to enhance or expand this activity?
   ☒ YES ☐ NO

b) ☐ NO
   If no, do you plan to use grant funding to initiate or implement this activity?
   ☐ YES ☐ NO

PS5) Regularly conducts assessments to determine the effectiveness of responses to crime and disorder problems.

a) ☒ YES
   If yes, do you plan to use grant funding to enhance or expand this activity?
   ☒ YES ☐ NO
   If no, do you plan to use grant funding to initiate or implement this activity?

b) ☐ NO
   ☐ YES ☐ NO
SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Organizational Transformation
Organizational transformation is the alignment of organizational management, structure, personnel and information systems to support community partnerships and proactive problem-solving efforts.

My Agency:

OT1) Incorporates community policing principles into the agency’s mission statement and strategic plan.

a) [X] YES
   If yes, do you plan to use grant funding to enhance or expand this activity?
   [X] YES  [ ] NO

b) [ ] NO
   If no, do you plan to use grant funding to initiate or implement this activity?
   [ ] YES  [ ] NO

OT2) Practices community policing as an agency-wide effort involving all staff (i.e., not solely housed in a specialized unit).

a) [X] YES
   If yes, do you plan to use grant funding to enhance or expand this activity?
   [X] YES  [ ] NO

b) [ ] NO
   If no, do you plan to use grant funding to initiate or implement this activity?
   [ ] YES  [ ] NO

OT3) Incorporates problem-solving and partnership activities into personnel performance evaluations.

a) [X] YES
   If yes, do you plan to use grant funding to enhance or expand this activity?
   [ ] YES  [X] NO

b) [ ] NO
   If no, do you plan to use grant funding to initiate or implement this activity?
   [ ] YES  [ ] NO
SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Technology
Technology provides agencies with the tools to communicate more effectively externally with the public and internally with their own staff, and the ability to understand and analyze community problems.

My Agency:

TEC01) Ensures that agency staff have appropriate access to relevant data (e.g., calls for service, incident and arrest data, etc.).

  a) X YES
     If yes, do you plan to use grant funding to enhance or expand this activity?
       X YES  NO

  b) NO
     If no, do you plan to use grant funding to initiate or implement this activity?
       YES  NO

TEC02) Uses technology (e.g., crime mapping or statistical software) to analyze and understand problems in the community.

  a) X YES
     If yes, do you plan to use grant funding to enhance or expand this activity?
       YES  NO

  b) NO
     If no, do you plan to use grant funding to initiate or implement this activity?
       YES  NO

TEC03) Uses technology (e.g., GIS/GPS for deployment or laptops for field reporting) to improve the agency’s overall efficiency and effectiveness.

  a) X YES
     If yes, do you plan to use grant funding to enhance or expand this activity?
       YES  NO

  b) NO
     If no, do you plan to use grant funding to initiate or implement this activity?
       YES  NO

TEC04) Provides officers with necessary equipment to better prevent and/or respond to crime and disorder problems.

  a) X YES
     If yes, do you plan to use grant funding to enhance or expand this activity?
       YES  NO

  b) NO
     If no, do you plan to use grant funding to initiate or implement this activity?
       YES  NO
SECTION 6: LAW ENFORCEMENT & COMMUNITY POLICING STRATEGY

Community Policing Plan Narrative
Please describe your agency’s implementation plan for this program (if awarded), with specific reference to each of the following elements of community policing: (a) community partnerships and support, including consultation with community groups, private agencies, and/or other public agencies; (b) related governmental and community initiatives that complement your agency’s proposed use of COPS funding; and (c) organizational transformation – how your agency will use these funds, if awarded, to reorient its mission to community policing or enhance its involvement in and commitment to community policing. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this plan. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving and community policing implementation tools.

If your organization receives this grant funding, these responses, along with the previous questions, will be considered as your organization’s community policing plan. We understand that your community policing needs may change during the life of your grant (if awarded), and minor changes to this plan may be made without prior approval from the COPS Office. We also recognize that this plan may incorporate a broad range of possible community policing strategies and activities, and that your agency may implement particular community policing strategies from the plan on an as-needed basis throughout the life of the grant. If your agency’s community policing plan changes significantly, however, you must submit those changes in writing to the COPS Office for approval. Changes are “significant” if they deviate from the range of possible community policing activities identified and approved in this original community policing plan submitted with your application.

In the space provided, please address your agency’s implementation plan for this program with specific reference to each of the following elements of community policing:

(a) Community partnerships and support, including consultation with community groups, private agencies, and/or other public agencies.

[Please limit your response to a maximum of 3,000 characters.]

On March 23, 2010, the Fairfield Police Department held its first Volunteers in Police Service (V.I.P.S.) Academy. This five week course encompasses report writing, radio protocol, graffiti removal, writing citations, verbal judo, directing traffic, clerical skills, and several other topics. Thirty-four participants of the VIPs Academy graduated on April 22, 2010. FPD uses a Business Related Crime Prevention program, a business and merchant related crime prevention initiative that assists community business owners and managers in combating fraud and scams that affect businesses. Additionally, the Crime Prevention Unit offers tips and strategies for asset protection and employee safety. The Fairfield Police Department also has an active Police Explorers Program, and Police Student Internship Program currently in place. FPD is active with Neighborhood Watch, the program in which neighbors and residents in single family homes join together in partnership with the Fairfield Police Department to increase neighborhood safety. Using designated block captains, the program unites the community, increases neighborhood cohesion, improves crime reporting through increased surveillance. FPD is also affiliated with the Parent Project, a parent training program specifically for parents of strong-willed children. Finally, FPD is affiliated with Refuse to be a Victim, a crime prevention program that teaches easy to understand methods one can use to increase awareness and prevent criminal confrontation.

(b) Related governmental and community initiatives that complement your agency’s proposed use of COPS funding.

[Please limit your response to a maximum of 3,000 characters.]

The Fairfield Police Department's current affiliation with Neighborhood Watch complements proposed use of COPS funding, in that the school district and surrounding communities are better informed to observe the happenings in the area. Having surveillance equipment installed will allow FPD to verify reports given by residents with recorded evidence.

(c) Organizational transformation – how your agency will use these funds, if awarded, to reorient its mission to community policing or enhance its involvement in and commitment to community policing.

[Please limit your response to a maximum of 3,000 characters.]

The Fairfield Police Department serves an urban area, and with decreased revenues available for funding coming from regional taxes, has had to revert to a more reactive policing/patrolling approach. Having functioning surveillance equipment within the Travis Unified School District will encourage more community and student involvement. With the knowledge that there may be hard evidence of crimes committed on school grounds, students, staff, and residents will be more likely to approach police officers to report those crimes. The department will further develop it's relationship with the schools and school district, enhancing the tenets of Community Oriented Policing within the department. With greater involvement from the community, FPD can begin to reorient its mission to community policing, despite decreased revenues.
CP1) To what extent is there community support in your jurisdiction for implementing the proposed grant activities?

- [x] High level of support
- [ ] Moderate support
- [ ] Minimal support

CP2) If awarded, to what extent will the grant activities impact the other components of the criminal justice system in your jurisdiction?

- [ ] Potentially decreased burden
- [x] No change in burden
- [ ] Potentially increased burden
SECTION 7: NEED FOR FEDERAL ASSISTANCE

A. Waivers of the Local Match
Section Not Applicable to 2010 COPS Application Attachment

1. Explanation of Need for Federal Assistance
All applicants are required to address the need for federal assistance. In the space below, please provide a brief explanation of your agency's inability to address your public safety needs and implement this project without federal assistance.

[Please limit your response to a maximum of 3,000 characters.]

Like similar agencies, the department is funded via taxes and the City of Fairfield's general fund. The increased number of foreclosures and job losses in recent years has depleted any excess funds the city had, further limiting the ability of the police department to implement desired projects. Without grant funds, the Fairfield Police Department will not be able to assist the school district in purchasing new surveillance equipment. FPD has experienced recent layoffs of administrative staff due to lack of funds. The Department is also actively engaged in possible riot prevention and control activities due to a high-profile court case in Oakland regarding the Bay Area Rapid Transit police officer who shot and killed a man while on duty. While engaging in this training, FPD is still committed to protecting Fairfield residents, and has seen financial resources steadily decline. Without grant funding, the Fairfield Police Department will not be able to assist Travis Unified School District in purchasing and installing new surveillance equipment. Future plans to integrate school video feeds with department feeds will be delayed as well.
SECTION 8: CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

If you are applying for a COPS grant with a post-grant retention plan requirement, please complete A. If you are applying for a COPS grant without a post-grant retention plan requirement, please complete B.

B. Continuation of Project after Federal Funding Ends (for other COPS grants with no retention plan requirement)

Please complete these questions to indicate any plans you may have to continue this program, project, or activity after the conclusion of federal funding:

1. Will your agency plan to retain any additional positions awarded under this grant for a minimum of 12 months at the conclusion of federal funding for each position?
   YES ☑ NO ☐

2. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention from the drop-down box listed below: (check all that apply)

   ☑ General funds
   ☐ Raise bond/tax issue
   ☐ Private sources/donations
   ☐ Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)
   ☐ Fundraising efforts
   ☐ Other (Please provide a brief description of the source(s) of funding not to exceed 350 characters.)
SECTION 10: EXECUTIVE SUMMARY

Please provide a brief summary of how your agency will use this federal funding. Refer to the COPS Application Guide for clarification on specific information to include in your summary, and be sure to provide a description of how you expect this grant to impact public safety and/or crime prevention in your community. The Executive Summary may be used to keep Congress or other executive branch agencies informed on law enforcement strategies to deter crime in your community.

[Please limit your responses to a maximum of 3,000 characters.]

Travis Unified School District consists of five elementary schools, a middle school, a continuation High school, and a high school. TUSD is located in Fairfield, California, a city with a population of 103,854. TUSD serves a culturally and ethnically diverse community, which is growing and changing. Approximately 5,239 students are enrolled in the district, with 25% of students considered low income. At Center Elementary School, there are approximately 449 enrolled students, with 151, or 33.6%, considered low income. The 2006-2007 Solano County Grand Jury chose to investigate the Emergency Safety Plans for selected schools and the Transportation Department within the Travis Unified School District. This investigation stems from concerns regarding the safety and security of students in the event of an emergency while at school or being transported to and from school.

The Fairfield Police Department serves an urban area, and with decreased revenues available for funding coming from regional taxes, has had to revert to a more reactive policing/patrolling approach. Having functioning surveillance equipment within TUSD will encourage more community and student involvement. With the knowledge that there may be hard evidence of crimes committed on school grounds, students, staff, and residents will be more likely to approach police officers to report those crimes. The department will further develop its relationship with the school district, enhancing the tenets of Community Oriented Policing within the agency. With greater involvement from the community, FPD can begin to reorient its mission to community policing, despite decreased revenues. The department is funded via taxes and the City of Fairfield's general fund. The increased number of foreclosures and job losses in recent years has depleted any excess funds the city had, further limiting the ability of the police department to implement desired projects. FPD has experienced recent layoffs of administrative staff due to lack of funds. FPD is also actively engaged in possible riot prevention and control activities due to a high-profile court case in Oakland regarding the Bay Area Rapid Transit police officer who shot and killed a man while on duty. While engaging in this training, FPD is still committed to protecting Fairfield residents, and has seen financial resources steadily decline. Without grant funding, the Fairfield Police Department will not be able to assist Travis Unified School District in purchasing and installing new surveillance equipment. Future plans to integrate school video feeds with department feeds will be delayed as well.

FPD wishes to assist TUSD in purchasing surveillance equipment for Center Elementary and Vanden High School. This equipment could, at a later date, be altered at minimal expense to allow the district video feed to also be sent to FPD's monitors, allowing for faster response time and increased positive relationships with members of the community.
SECTION 11: PROJECT DESCRIPTION (NARRATIVE)

Please include in your application an in-depth narrative response detailing your proposed project. Please refer to the program-specific section of the COPS Application Guide: "How to Apply" section for information on what should be included in your response, as well as any additional formatting requirements and page length limitations. Note: Child Sexual Predator Program (CSPP) and Community Policing Development (CPD) grant applicants must submit their entire project description narrative as an attachment in Section 13 of this application.

A. Problem Identification

[Responses are limited to a maximum of 3,000 characters.]

Travis Unified School District consists of five elementary schools, a middle school, a continuation High school, and a high school, as well as an adult education program. Travis Unified School District is located in Fairfield, California, a city with a population of 103,854. Travis Unified School District (District) serves a culturally and ethnically diverse community, which is growing and changing. Approximately 5,239 students are enrolled in the district, with 25% of students considered low income. At Center Elementary School, there are approximately 449 enrolled students, with 151, or 33.6%, considered low income. The 2006-2007 Solano County Grand Jury chose to investigate the Emergency Safety Plans for selected schools and the Transportation Department within the Travis Unified School District. This investigation stems from concerns regarding the safety and security of students in the event of an emergency while at school or being transported to and from school. Currently, the schools rely heavily on email and two-way radios to disseminate information, including information regarding safety and security of the schools. There are minimal security cameras available to monitor activity in locations where staff are not available to observe, and minimal monitors in the district server room on which the schools can be viewed for safety or security breaches. There is no recording system with which to record activity as possible evidence should the need arise. There is no monitoring system available for use at Center Elementary or Vanden High School during times when staff and children are not present, for example, during school breaks. This leaves the schools and the district vulnerable to heft, vandalism, and improper use of school facilities, as there is no visible deterrent (such as cameras), and no means of proof of criminal activity to use in prosecution.

B. Project Goals/Objectives

[Responses are limited to a maximum of 3,000 characters.]

The Fairfield Police Department seeks grant funds to assist Travis Unified School District in the purchase of video surveillance equipment for Center Elementary School and Vanden High School, and monitoring equipment to be placed in the district’s school-wide server room. This equipment will allow video feed to be provided to the district monitoring station so that school and district staff may be made aware of safety and security issues immediately upon occurrence. This equipment is capable of being modified at a later date to provide video feed to FPD as well, which will then allow the department to respond as needed, without notification of need from the school district. The grant request also specifies that protective mounting and hardware are to be purchased for the equipment, in order to protect it from harm or destruction, whether by natural occurrences or vandalism. The Fairfield Police Department believes that assisting the district with this purchase, and encouraging communication and input from the district staff will serve to build a stronger relationship with the district community—a prime tenet of the Community Oriented Policing model. FPD seeks to build stronger relationships with the entire community, encouraging and promoting community awareness and involvement. The department understands that economic declines lead to increased crime, but also to the need to collaborate in keeping the community safe.

The Fairfield Police Department seeks grant funds to assist Travis Unified School District in this purchase in order to enhance the safety of the schools as well. The district was the subject of an investigation by the Solano County Grand Jury, stemming from concerns regarding the safety and security of students while at school or being transported to and from school. Currently Center Elementary School is open to the adjacent park without barriers. FPD seeks to deter crime and decrease the incident of school violence through video surveillance and monitoring.

C. Building Relationships and Solving Problems

[Responses are limited to a maximum of 3,000 characters.]
The Fairfield Police Department seeks to build and enhance a relationship with Travis Unified School District, and by extension, the families and communities the district serves. Many students in the district are children of Travis Air Force Base military personnel. Building a relationship with Travis Unified School District will thereby help to build a relationship with Travis AFB personnel and agencies. Collaboration with a community that is already aware of advanced defense tactics and training will strengthen the Community Oriented Policing theory in the area exponentially.

The Fairfield Police Department seeks to increase problem-solving capabilities, as defined by the COP philosophy. Installing video surveillance equipment at Center Elementary School and Vanden High School, and monitoring equipment in the district server room, with the ability to later direct the video feed to FPD’s monitoring station will solve the problem of lack of monitoring at the school. This will allow FPD to respond faster to incidents taking place at the school, without delay.

D. Implementation Plan

[Responses are limited to a maximum of 3,000 characters.]

The process of purchasing and installing the video surveillance equipment will be initiated immediately upon grant award. The district has obtained preliminary cost estimates for the requested equipment. Because the anticipated cost of the project exceeds that allowed by the district for projects without executive approval, a bidding period is required. The bidding process is expected to last 30-45 days. Purchase of the required equipment is expected to take place approximately 60 days from award notification. To minimize interruption of regularly scheduled class and recess time, the district plans for equipment installation to occur during an already scheduled school break. The specific break will be determined by grant award date, and finalization of purchase. Scheduled breaks include Thanksgiving Break (November 2010), Christmas Break (December 2010), Spring Break (March/April 2011), or Summer Recess (June-August 2011). Relevant training for affected staff will occur at the time of installation. Use of the radios will begin immediately upon installation. No further activities are required for this project.

E. Evaluation Plan/Effectiveness of Program

[Responses are limited to a maximum of 3,000 characters.]

4. Project Description (Narrative) Attachment

Child Sexual Predator Program (CSPP) and Community Policing Development (CPD) applicants must submit their entire project description as an attachment in Section 13 of this application.
SECTION 12: OFFICIAL PARTNER(S) CONTACT INFORMATION

An official "partner" under the grant may be a governmental, private, school district, or other applicable entity that is established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the grant. Please see the COPS Application Guide for more information on official partners that may be required.

<table>
<thead>
<tr>
<th>Title:</th>
<th>Asst. Superintendent</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Jim</td>
</tr>
<tr>
<td>MI:</td>
<td></td>
</tr>
<tr>
<td>Last Name</td>
<td>Bryan</td>
</tr>
<tr>
<td>Suffix:</td>
<td></td>
</tr>
<tr>
<td>Name of Partner Agency (e.g., Smithville High School):</td>
<td>Travis Unified School District</td>
</tr>
<tr>
<td>Type of Partner Agency (e.g., School District):</td>
<td>School District</td>
</tr>
<tr>
<td>Street Address 1:</td>
<td>2751 DeRonde Dr.</td>
</tr>
<tr>
<td>Street Address 2:</td>
<td></td>
</tr>
<tr>
<td>City:</td>
<td>Travis</td>
</tr>
<tr>
<td>State:</td>
<td>CA</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>94533</td>
</tr>
<tr>
<td>Telephone:</td>
<td>7074378205</td>
</tr>
<tr>
<td>Fax:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:jbryan@travisusd.k12.ca.us">jbryan@travisusd.k12.ca.us</a></td>
</tr>
</tbody>
</table>

**Person Submitting this Application:**

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to identify the partner(s) listed above and act on behalf of the grant applicant entity. I also certify that the above agency (or agencies) is a partner (or are partners) to the grant project as required by the grant and that our agencies mutually agreed to this partnership as related to this grant project prior to submission of this grant application. In addition, I certify that the information provided above regarding the partner(s) is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

**Please type your name here in place of your signature:**

Greg Hurlbut
SECTION 13: APPLICATION ATTACHMENTS

This section should be used to attach any required or applicable attachments to your grant application (e.g., a Memorandum of Understanding). If the program for which you are applying requires a Memorandum of Understanding (MOU), this document should define the roles and responsibilities of the individuals and partner(s) involved in your proposed project. Please refer to the program-specific Application Guide to determine if an MOU or other application attachments are required. The Guide will also specify if optional attachments are permitted for submission.

<table>
<thead>
<tr>
<th>File Name</th>
<th>Attachment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Narrative.doc</td>
<td>Budget Narrative</td>
</tr>
<tr>
<td>School_Safety_Assessment_Assurance.doc</td>
<td>SchoolSafetyAssessment</td>
</tr>
</tbody>
</table>
SECTION 14: BUDGET DETAIL WORKSHEETS

Instructions for Completing the Budget Detail Worksheets

The following Budget Detail Worksheets are designed to allow all COPS grant and cooperative agreement applicants to use the same budget forms to request funding. Allowable and unallowable costs vary widely and depend upon the type of COPS program. The maximum federal funds that can be requested and the federal/local share breakdown requirements also vary.

Please refer to the program-specific Application Guide to determine the allowable/unallowable costs, the maximum amount of federal funds that can be requested, and the federal/local share requirements for the COPS program for which your agency is applying. To assist you, sample Budget Detail Worksheets are included in each Application Guide.

Please complete each section of the Budget Detail Worksheets applicable to the program for which you are applying (see the program-specific Application Guide for requirements). If you are not requesting anything under a particular budget category, please check the appropriate box in that category indicating that no positions or items are requested.

All calculations should be rounded to the nearest whole dollar. Once the budget for your proposal has been completed, a budget summary page will reflect the total amounts requested in each category, the total project costs, and the total federal and local shares.

If you need assistance in completing the Budget Detail Worksheets, please call the COPS Office Response Center at 800.421.6770.
A. SWORN OFFICER POSITIONS

Instructions: This worksheet will assist your agency in reporting your agency’s current entry level salary and benefits and identifying the total salary and benefits request per officer position for the length of the grant term. Please list the current entry-level base salary and fringe benefits rounded to the nearest whole dollar for one full-time sworn officer position within your agency. Do not include employee contributions. (Please refer to the program-specific Application Guide for information on the length of the grant term for the program under which you are applying.)

Special note regarding sworn officer fringe benefits: For agencies that do not include fringe benefits as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included under Part 1, Section B. Any fringe benefits that are already included as part of the agency’s base salary (Part 1, Section A of the Sworn Officer Budget Worksheet) should not also be included in the separate fringe listing (Part 1, Section B).

Please refer to the program-specific Application Guide for information about allowable and unallowable fringe benefits for sworn officer positions requested under the program to which your agency is applying.
C. EQUIPMENT/TECHNOLOGY

Instructions: List non-expendable items that are to be purchased. Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application. Non-expendable equipment is tangible property (e.g., technology) having a useful life of more than one year and an acquisition cost of $5,000 or more per unit. Expendable items should be included either in the "SUPPLIES" or "OTHER" categories. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially for high-price items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "CONTRACTS / CONSULTANTS" category.

Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made.

For agencies purchasing items related to enhanced communications systems, the COPS Office expects and encourages that, wherever feasible, such voice or data communications equipment should be incorporated into an intra- or interjurisdictional strategy for communications interoperability among federal, state, and local law enforcement agencies.

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

<table>
<thead>
<tr>
<th>Item Name</th>
<th>Computation (# of Items/Units X Unit Cost)</th>
<th>Per Item SubTotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot #1 Century Elementary School</td>
<td>(1 X 30738)</td>
<td>$30,738.00</td>
</tr>
<tr>
<td>Lot #2 TUSD Server Room Alarm</td>
<td>(1 X 116274)</td>
<td>$116,274.00</td>
</tr>
<tr>
<td>Installation Material, Lot #1</td>
<td>(1 X 1875)</td>
<td>$1,875.00</td>
</tr>
<tr>
<td>Installation Material, Lot #2</td>
<td>(1 X 2034)</td>
<td>$2,034.00</td>
</tr>
<tr>
<td>Misc. Materials (cables, cords, wires)</td>
<td>(1 X 1200)</td>
<td>$1,200.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$152,121.00</td>
</tr>
</tbody>
</table>
D. SUPPLIES

**Instructions:** List items by type (office supplies; postage; training materials; copying paper; books; hand-held tape recorders; etc). Provide a specific description for each item and explain how it supports the project goals and objectives outlined in your application. Generally, supplies include any materials that are expendable or consumed during the course of the project. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more than lines please check the available box.

<table>
<thead>
<tr>
<th>Item Name</th>
<th>Computation (# of Items/Units X Unit Cost)</th>
<th>Per Item SubTotal</th>
</tr>
</thead>
</table>
E. TRAVEL/TRAINING

**Instructions:** Itemize grant-related travel expenses of grantee personnel (excluding consultants, whose expenses are listed in Section F) by event (e.g., mandatory training, staff to training, field interviews, advisory group meetings). Identify the location of travel whenever possible, and show the number of staff expected to attend each event. Training fees, transportation, lodging and per diem rates for trainees should be listed as separate travel items. Grantee travel costs specific to the grant project may be based on the grantee's written travel policy, assuming the costs are reasonable. Grantees without a written travel policy must follow the established federal rates (found at www.gsa.gov) for lodging, meals, and per diem. For all grantees (with or without a written travel policy), airfare travel costs must be one of the following: the lowest discount commercial airfare, standard coach airfare, or the federal government contract airfare (if authorized and available). Note: Any local training costs (within a 50-mile radius) should be listed under Section G ("Other Costs").

See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

<table>
<thead>
<tr>
<th>Event Title and Location</th>
<th>Event Costs</th>
<th>Number of Staff</th>
<th>Per Event Subtotal</th>
</tr>
</thead>
</table>


F. CONTRACTS/CONSULTANTS

Instructions: See the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

1. Contracts: Provide a cost estimate for the product or service to be procured by contract. Applicants are encouraged to promote free and open competition in awarding contracts. If awarded, requests for sole source procurements of equipment, technology, or services in excess of $100,000 must be submitted to the COPS Office for prior approval.
(See Application Guide for more information on the required submission.)

<table>
<thead>
<tr>
<th>Contract Name</th>
<th>Per Contract Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installation Labor, Lot #1</td>
<td>$17,077.00</td>
</tr>
<tr>
<td>Installation Labor, Lot #2</td>
<td>$28,163.00</td>
</tr>
<tr>
<td></td>
<td>$45,240.00</td>
</tr>
</tbody>
</table>

2. Consultant Fees: For each consultant enter the name (if known), service to be provided, hourly or daily fee (based upon an 8-hour day), and estimated length of time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of $550 per day require additional written justification and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process.

<table>
<thead>
<tr>
<th>Consultant Name/Title</th>
<th>Service Provided</th>
<th>Computation (Cost X # Days or # Hours)</th>
<th>Per Consultant Fee Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drawings/Submittals</td>
<td>1250</td>
<td>1</td>
<td>$1,250.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$1,250.00</td>
</tr>
</tbody>
</table>

3. Consultant Travel: List all travel-related expenses to be paid from the grant to the individual consultants (e.g., transportation, meals, lodging) separate from their consultant fees.

<table>
<thead>
<tr>
<th>Consultant Name/ Event Title</th>
<th>Event Costs</th>
<th>Number of Staff</th>
<th>Per Consultant Travel Subtotal</th>
</tr>
</thead>
</table>

4. Consultant Expenses: List all travel-related expenses to be paid from the grant to the individual consultants separate from their consultant fees and travel expenses (e.g., computer equipment and office supplies).

<table>
<thead>
<tr>
<th>Event Title and Location</th>
<th>Event Costs</th>
<th>Number of Staff</th>
<th>Per Event Subtotal</th>
</tr>
</thead>
</table>
G. OTHER COSTS

Instructions: List other requested items that will support the project goals and objectives as outlined in your application. Provide a specific description for each item and explain how the item supports the project goals and objectives as outlined in your application. Please be advised that, to the greatest extent practical, all equipment and products purchased with these funds must be American-made. See the program-specific Application Guide for a list of allowable/unallowable costs for this program. Agencies are encouraged to limit their requests to the lines shown below and group similar items together so that all items are accounted for on the budget worksheet for each category. However, if your agency requires more lines please check the available box.

<table>
<thead>
<tr>
<th>Item Name</th>
<th>Computation</th>
<th>Per Item SubTotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freight</td>
<td>( 1 X 1470 )</td>
<td>$1,470.00</td>
</tr>
<tr>
<td>Tax</td>
<td>( 1 X 12748 )</td>
<td>$12,748.00</td>
</tr>
</tbody>
</table>

$14,218.00
H. INDIRECT COSTS

Instructions: Indirect costs are allowed under a very limited number of specialized COPS programs. Please see the program-specific Application Guide for a list of allowable/unallowable costs for the particular program to which you are applying.

*If indirect costs are requested, a copy of the agency’s fully-executed, negotiated Federal Rate Approval Agreement must be attached to this application.*

<table>
<thead>
<tr>
<th>Indirect Cost Description</th>
<th>Approved Indirect Cost Rate</th>
<th>Per Indirect Cost Subtotal</th>
</tr>
</thead>
</table>
Instructions: Please review the category totals and the total project costs below. If the category totals and project amounts shown are correct, please continue with the submission of your application. Should you need to make revisions to a budget category, click the “Edit” button for that category. Note: Agencies applying for Secure Our Schools (SOS) must enter a “Total Local Share Amount” percentage of 50% in the designated area below. Applicants for all other Fiscal Year 2010 COPS Grants are not required to provide a local match.

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Category Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Sworn Officer Positions</td>
<td>$0.00</td>
</tr>
<tr>
<td>B Civilian/Non-Sworn Personnel</td>
<td>$0.00</td>
</tr>
<tr>
<td>C Equipment/Technology</td>
<td>$152,121.00</td>
</tr>
<tr>
<td>D Supplies</td>
<td>$0.00</td>
</tr>
<tr>
<td>E Travel/Training</td>
<td>$0.00</td>
</tr>
<tr>
<td>F Contracts/Consultants</td>
<td>$46,490.00</td>
</tr>
<tr>
<td>G Other Costs</td>
<td>$14,218.00</td>
</tr>
<tr>
<td>H Indirect Costs</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total Project Amount: $212,829.00
Total Federal Share Amount: $106,414.50
Total Local Share Amount: $106,414.50

Contact Information for Budget Questions

Please provide contact information of the financial official that the COPS Office may contact with questions related to your budget submission.

Authorized Official's Typed Name: Jim Bryan
Title: Assistant Superintendent, Educational Services
Phone: 7074378205
Fax: 
Email: jbryan@travisusd.k12.ca.us
SECTION 15A: ASSURANCES

Several provisions of federal law and policy apply to all grant programs. The Office of Community Oriented Policing Services needs to secure your assurance that the applicant will comply with these provisions. If you would like further information about any of these assurances, please contact your state’s COPS Grant Program Specialist at 800-421-6770.

By the applicant’s authorized representative’s signature, the applicant assures that it will comply with all legal and administrative requirements that govern the applicant for acceptance and use of federal grant funds. In particular, the applicant assures us that:

1. It has been legally and officially authorized by the appropriate governing body (for example, mayor or city council) to apply for this grant and that the persons signing the application and these assurances on its behalf are authorized to do so and to act on its behalf with respect to any issues that may arise during processing of this application.

2. It will comply with the provisions of federal law, which limit certain political activities of grantee employees whose principal employment is in connection with an activity financed in whole or in part with this grant. These restrictions are set forth in 5 U.S.C. §1501, et seq.

3. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, if applicable.

4. It will establish safeguards, if it has not done so already, to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.

5. It will give the Department of Justice or the Comptroller General access to and the right to examine records and documents related to the grant.

6. It will comply with all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of 28 CFR Part 66 and 28 CFR Part 70 (governing administrative requirements for grants and cooperative agreements); 2 CFR Part 225 (OMB Circular A-87).

2 CFR 220 (OMB Circular A-21), 2 CFR Part 230 (OMB Circular A-122) and 48 CFR Part 31.000, et seq. (FAR 31) (governing cost principles); OMB Circular A-133 (governing audits) and other applicable OMB circulars; the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 28 CFR Part 38.1; the current edition of the COPS Grant Monitoring Standards and Guidelines; the applicable COPS Grant Owner’s Manuals; and with all other applicable program requirements, laws, orders, regulations, or circulars.

7. If applicable, it will, to the extent practicable and consistent with applicable law, seek, recruit and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions in the agency.

8. It will not, on the ground of race, color, religion, national origin, gender, disability or age, unlawfully exclude any person from participation in, deny the benefits of or employment to any person, or subject any person to discrimination in connection with any programs or activities funded in whole or in part with federal funds. These civil rights requirements are found in the non-discrimination provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 U.S.C. § 3789d); Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); Title II, Subtitle A of the Americans with Disabilities Act (ADA) (42 U.S.C. § 12101, et seq.); the Age Discrimination Act of 1975 (42 U.S.C. § 6101, et seq.); and Department of Justice Non-Discrimination Regulations contained in Title 28, Parts 35 and 42 (subparts C, D, E, G and I) of the Code of Federal Regulations.

A. In the event that any court or administrative agency makes a finding of discrimination on grounds of race, color, religion, national origin, gender, disability or age against the applicant after a due process hearing, it agrees to forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, D.C. 20531.

B. If your organization has received an award for $500,000 or more and has 50 or more employees, then it has to prepare an Equal Employment Opportunity Plan (EEOP) and submit it to the Office for Civil Rights ("OCR"), Office of Justice Programs, 810 7th Street, N.W., Washington, DC 20531, for review within 60 days of the notification of the award. If your organization received an award between $25,000 and $50,000, and has 50 or more employees, your organization still has to prepare an EEOP, but it does not have to submit the EEOP to OCR for review. Instead, your organization has to maintain the EEOP on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. If your organization received an award for less than $25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEOP requirement. However, your organization must complete Section A of the Certification Form and return it to OCR.
SECTION 15B: CERTIFICATIONS

Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Coordination with Affected Agencies.

Although the Department of Justice has made every effort to simplify the application process, other provisions of federal law require us to seek your agency's certification regarding certain matters. Applicants should read the regulations cited below and the instructions for certification included in the regulations to understand the requirements and whether they apply to a particular applicant. Signing this form complies with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2687, "Nonprocurement Debarment and Suspension" 28 CFR Part 83 Government-Wide Requirements for Drug-Free Workplace (Grants)," and the coordination requirements of the Public Safety Partnership and Community Policing Act of 1994. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

1. Lobbying
   As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:
   A. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the making of any federal grant; the entering into of any cooperative agreement; and the extension, continuation, renewal, amendment or modification of any federal grant or cooperative agreement;
   B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions; and
   C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)
   As required by Executive Order 12549, Debarment and Suspension, and implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Part 2867.20(a),
   A. The applicant certifies that it and its principals:
      (i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
      (ii) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects your present responsibility;
      (iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (A) (ii) of this certification; and
      (iv) Have not within a three-year period preceding this application had one or more public transactions (federal, state or local) terminated for cause or default.
   B. Where the applicant is unable to certify to any of the statements in this Certifications form, he or she shall attach an explanation to this application regarding the particular statement that cannot be certified. Please check here ] if an explanation is attached to this application. Please note that the applicant is still required to sign the Certifications form to certify to all the other applicable statements.

3. If applicable, an applicant who receives an award in excess of $5,000,000 certifies that, to the best of its knowledge and belief, the applicant has filed all Federal tax returns required during the three years preceding the certification, has not been convicted of a criminal offense under the Internal Revenue Code of 1986, and has not, more than 90 days prior to certification, been notified of any unpaid Federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding.

4. Drug-Free Workplace (Grantees Other Than Individuals)
   As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, for grantees/recipients, as defined at 28 CFR Part 83.660 -
   A. The applicant certifies that it will, or will continue to, provide a drug-free workplace by:
      (i) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
      (ii) Establishing an on-going drug-free awareness program to inform employees about -
         (a) The dangers of drug abuse in the workplace;
         (b) The grantee's policy of maintaining a drug-free workplace;
         (c) Any available drug counseling, rehabilitation and employee assistance programs; and
         (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
SECTION 15B: CERTIFICATIONS

(iii) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (i);
(iv) Notifying the employee in the statement required by paragraph (i) that, as a condition of employment under the grant, the employee will -
(a) Abide by the terms of the statement; and
(b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
(v) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (iv)(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: COPS Office, 1100 Vermont Ave., NW, Washington, D.C. 20530. Notice shall include the identification number(s) of each affected grant;
(vi) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (iv)(b), with respect to any employee who is so convicted -
(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement or other appropriate agency;
(vii) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (i), (ii), (iii), (iv), (v), and (vi).

Grantee Agency Name and Address:
Fairfield Police Department 1000 Webster Street Fairfield, CA 94533

Grantee IRS/ Vendor Number: 946000331

False statements or claims made in connection with COPS grants (including cooperative agreements) may result in fines, imprisonment, disbarment from participating in federal grants or contracts, and/or any other remedy available by law.

Elections or other selections of new officials will not relieve the grantee entity of its obligations under this grant.

☑ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner’s Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, disbarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Chief Larry Todd 6/30/2010

Typed Name of Law Enforcement Executive (or Official with Programmatic Authority, as applicable)

☐ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner’s Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, disbarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Sean Quinn 6/30/2010

Typed Name of Government Executive (or Official with Programmatic Authority, as applicable)
SECTION 16: Disclosure of Lobbying Activities

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District number, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subawardee recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commit
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number, grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFPD E-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting registrant identified in item 4 to influence the covered Federal action.
(b) Enter the full name(s) of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.
Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.

Not Applicable  X  If not applicable, then entire form, including signature area is grayed-out

1. Type of Federal Action:  

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>contract</td>
<td></td>
<td>loan</td>
<td>X</td>
<td>bid/offer/application</td>
</tr>
<tr>
<td></td>
<td>grant</td>
<td></td>
<td>loan guarantee</td>
<td></td>
<td>initial award</td>
</tr>
<tr>
<td></td>
<td>cooperative agreement</td>
<td></td>
<td>loan insurance</td>
<td></td>
<td>post-award</td>
</tr>
</tbody>
</table>

For Material Change Only:
Year:  
Quarter:  
Date of Report:  

4. Name and Address of Reporting Entity:  

Entity: Prime  
Congressional District (number), if known:  

5. If Reporting Entity in No. 4 is Subawardee, Enter  

Name and Address of Prime:  
Congressional District (number), if known:  

6. Federal Department/Agency:  

USDOJCOPS  

7. Federal Program Name/Description:  

CFDA Number, if applicable:  

8. Federal Action Number, if known:  

9. Award Amount, if known:  

$0.00  

10. a. Name and Address of Lobbying (if individual, last name, first name, MI):  

10. b. Individuals Performing Services (including address if different from No.10a) (last name, first name, MI):  

Registrant  

11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Typed Name:  
Title:  
Phone:  

Date:  

Federal Use Only:  
Authorized for Local Reproduction, Standard Form - LLL
SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems
Please review the COPS Application Guide: Legal Requirements Section for additional information.

Please check one of the following, as applicable to your agency’s intended use of this grant:

☐ No, my agency will not use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system.

☐ Yes, my agency will use these COPS grant funds (if awarded) to operate an interjurisdictional criminal intelligence system. By signing below, we assure that our agency will comply with the requirements of 28 C.F.R. Part 23.

The signatures of the Law Enforcement Executive/Program Official and Government Executive/Financial Official, and any applicable program partners on the Certification of Review and Representation of Compliance with Requirements:

1) Assures the COPS Office that the applicant will comply with all legal, administrative, and programmatic applicant for acceptance and use of federal funds as outlined in the applicable COPS Application Guide; AND

2) Attest to the accuracy of the information submitted with this application (including the Budget Detail Worksheets).

The signatures on this application must be made by the actual executives named on this application unless there is an officially documented authorization for a delegated signature. If your jurisdiction has such an official document, it must be attached to this application. Applications with missing, incomplete, or inaccurate signatories or responses may not be considered for funding.

Signatures shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered grant.

Please be advised that a hold may be placed on this application if it is deemed that the applicant agency is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a COPS Office compliance investigation concerning a current grant award.

Person Submitting this Application

☐ By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner’s Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Please type your name here in place of your signature: Lt. Greg Hurlbut
SECTION 17: CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE WITH REQUIREMENTS

Law Enforcement Executive/Agency Executive

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Please type your name here in place of your signature:

Chief Larry Todd

Government Executive/Financial Official

By clicking this box and typing my name below, I certify that I have been legally and officially authorized by the appropriate governing body to submit this application and act on behalf of the grant applicant entity. I certify that I have read, understand, and agree, if awarded, to abide by all of the applicable grant compliance terms and conditions as outlined in the COPS Application Guide, the COPS Grant Owner's Manual, assurances, certifications and all other applicable program regulations, laws, orders, or circulars. In addition, I certify that the information provided on this form and any attached forms is true and accurate to the best of my knowledge. I understand that false statements or claims made in connection with COPS programs may result in fines, imprisonment, debarment from participating in federal grants, cooperative agreements, or contracts, and/or any other remedy available by law to the federal government.

Please type your name here in place of your signature:

Sean Quinn
Memorandum of Understanding

WHEREAS, the Fairfield Police Department and Travis Unified School District have come together to collaborate and to make an application for the United States Department of Justice Secure Our Schools grant; and

WHEREAS, the partners listed below have agreed to enter into a collaborative effort in which the Fairfield Police Department will be the lead agency and named applicant and the other agencies will be partners in this application; and

WHEREAS, the parties hereto desire to enter into a Memorandum of Understanding setting forth the services to be provided by the collaborative effort; and

WHEREAS, the application prepared and approved by the collaborative through its partners was submitted to the United States Department of Justice prior to the deadline supplied by the funding agency;

**I) Description of Partner Agencies**

The Fairfield Police Department is a fully functional and operational law enforcement organization. The Department is committed to working in partnership with the community to preserve and enhance the quality of life through effective crime prevention, safety education, and innovative law enforcement.

Travis Unified School District is a school district located in Fairfield, California, and is within the patrol and response areas designated to the Fairfield Police Department. Students enrolled in grades K-12 attend school within the District's area.

**II) History of Relationship**

The above listed agencies have a history of collaboration, stemming from a mutual desire to keep children and the community safe. Pursuit of grant funds from the U.S. Department of Justice to help pursue this goal, and a need for security on school sites, prompted the District to contact the Department regarding this opportunity, for which a partnership between School Districts and Law Enforcement Agencies was required.

**III) Development of Application**

Travis Unified School District contacted the Fairfield Police Department with the proposal set forth in the submitted application. Authorized officials from the Department and the District collaborated with an outside consultant in the development of this application. The final draft of the application submitted met with the documented approval of each partner agency.

**IV) Roles and Responsibilities**

NOW, THEREFORE, it is hereby agreed by and between the partners as follows:

**Travis Unified School District is committed to**
- Provide matching funds for the Secure Our Schools grant in the amount of $99,305.00
• Follow the Federal Government procurement policy of receiving no fewer than three (3) price bids for the project activities
• Complete the work as outlined in the Project Description narrative section of the awarded grant application
• Upon completion of the work, provide a paid receipt to the Fairfield Police Department with the above cited matching funds

The Fairfield Police Department is committed to
• Accepting and administering the grant
• Timely completion and submission of required progress reports and financial reports to the U.S. Department of Justice COPS Office
• Processing the paid receipt and matching funds to the U.S. Department of Justice COPS Office
• Processing reimbursements from the U.S. Department of Justice COPS Office to the Travis Unified School District

V) Timeline
The roles and responsibilities described above are contingent on Fairfield Police Department receiving funds requested for the project described in the SOS grant application. Responsibilities under this Memorandum of Understanding would coincide with the grant period, anticipated to be 10/01/2010 through 09/30/2012.

VI) Commitment to Partnership

1) The collaboration service area includes Travis Unified School District School sites within the City of Fairfield, in the County of Solano.

2) The partners agree to collaborate and purchase the security equipment specified in the grant application with grant funds received by the Fairfield Police Department under the SOS grant, with equal funds contributed for the purchase by Travis Unified School District. This commitment is made pursuant to the program narrative of the grant application attached to this MOU.

3) We, the undersigned have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

By  
Sean P. Quinn, City Manager
City of Fairfield  
Date

By
Kate Wien-Gavlak, Superintendent
Travis Unified School District  
Date 11-4-10
U.S. Department of Justice  
Office of Community Oriented Policing Services

Office of the Director  
1100 Vermont Ave., NW  
Washington, DC 20530

September 29, 2010

Chief of Police Walter Tibbet  
Fairfield Police Department  
1000 Webster Street  
Fairfield, CA 94533

Re: Secure Our Schools Grant Program – Grant #2010CKWX0639  
ORI#: CA04803

Dear Chief of Police Tibbet:

Congratulations! On behalf of Attorney General Eric Holder, I am pleased to inform you that the COPS Office has approved your agency’s request for $99306 under the COPS Secure Our Schools (SOS) grant program. This award will provide your agency with the opportunity to enhance a variety of school safety equipment and/or programs to encourage the continuation and enhancement of school safety efforts to prevent school violence within your community. The grant period for your SOS award is September 1, 2010 through August 31, 2012. It is our hope that this SOS grant will help place agencies at the forefront of innovative school safety developments.

Within the next few weeks, we will send your agency an award package containing your official award document, a Financial Clearance Memorandum, and a Final Funding Memorandum. To accept the grant when the award package arrives, you must sign the award document and any applicable special conditions, and return them to the COPS Office within 90 days of the date on the letter accompanying the award package.

The SOS grant award start date is September 1, 2010. Therefore, your agency can be reimbursed for approved costs after this date. Please be advised that some of your requested items may not have been approved by the COPS Office during the budget review process. When you receive your award package, please carefully review your Financial Clearance Memorandum and Final Funding Memorandum to determine your approved budget, as grant funds may only be used for approved items. The Financial Clearance Memorandum will specify the final award amount and your 50% local match, and will also identify any disallowed costs. Also, a supplemental online award package for 2010 Secure Our Schools grantees can be found at http://www.cops.usdoj.gov/Default.asp?Item=2368. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents associated with your award, including the SOS Grant Owner’s Manual, which specifies the programmatic and financial terms, conditions, and requirements of your grant. A Frequently Asked Questions (FAQ) document can also be found at this website, which will assist you with many questions you may have about your new SOS award.

We look forward to working with your agency under this grant program to address growing school safety and security concerns. If you have any questions about your grant, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 1.800.421.6770.

Sincerely,

[Signature]

Bernard K. Melekian  
Director
Memorandum

To: Chief of Police Walter B. Tibbet
   Fairfield Police Department

From: Andrew A. Dorr, Assistant Director for Grants Administration
      Keith Glaseke, Grant Program Specialist
      Budget Prepared By: John A. Wells, Grant Program Specialist

Re: Secure Our Schools Financial Clearance Memo

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Proposed Budget</th>
<th>Approved Budget</th>
<th>Adjustments</th>
<th>Disallowed/Adjusted - Reasons/Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>$152,121.00</td>
<td>$152,121.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Consultants/Contractors</td>
<td>$46,490.00</td>
<td>$46,490.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>$14,218.00</td>
<td>$0.00</td>
<td>$14,218.00</td>
<td>Unallowable Cost</td>
</tr>
</tbody>
</table>

Direct Costs: $212,829.00

Grand Total: $212,829.00

Federal Share: $99,306.00
Applicant Share: $99,305.00

Cleared Date: 9/9/2010

Overall Comments:
The total project cost was reduced by $14,218 due to unallowable cost for freight and tax. No contact was made.
Secure Our Schools
Final Funding Memo
U.S. Department of Justice, Office of Community Oriented Policing Services

Legal Name: Fairfield Police Department
Grant Number: 2010CKWX0639

ORA: CA04803
Date: September 28, 2010

<table>
<thead>
<tr>
<th>Consultants/Contractors</th>
<th>Quantity</th>
<th>Cost/Item</th>
<th>Total Item Cost</th>
<th>Amount Disallowed</th>
<th>Total Allowed</th>
<th>Reason Disallowed/Adjusted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drawings/Submittals</td>
<td>1</td>
<td>$1,250.00</td>
<td>$1,250.00</td>
<td>$0.00</td>
<td>$1,250.00</td>
<td></td>
</tr>
<tr>
<td>Installation Labor, Lot #1</td>
<td>1</td>
<td>$17,077.00</td>
<td>$17,077.00</td>
<td>$0.00</td>
<td>$17,077.00</td>
<td></td>
</tr>
<tr>
<td>Installation Labor, Lot #2</td>
<td>1</td>
<td>$28,163.00</td>
<td>$28,163.00</td>
<td>$0.00</td>
<td>$28,163.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td></td>
<td><strong>$46,490.00</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Quantity</th>
<th>Cost/Item</th>
<th>Total Item Cost</th>
<th>Amount Disallowed</th>
<th>Total Allowed</th>
<th>Reason Disallowed/Adjusted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installation Material, Lot #1</td>
<td>1</td>
<td>$1,875.00</td>
<td>$1,875.00</td>
<td>$0.00</td>
<td>$1,875.00</td>
<td></td>
</tr>
<tr>
<td>Installation Material, Lot #2</td>
<td>1</td>
<td>$2,034.00</td>
<td>$2,034.00</td>
<td>$0.00</td>
<td>$2,034.00</td>
<td></td>
</tr>
<tr>
<td>Lot #1 Century Elementary School</td>
<td>1</td>
<td>$30,738.00</td>
<td>$30,738.00</td>
<td>$0.00</td>
<td>$30,738.00</td>
<td></td>
</tr>
<tr>
<td>Lot #2 TUSD Server Room Alarm</td>
<td>1</td>
<td>$116,274.00</td>
<td>$116,274.00</td>
<td>$0.00</td>
<td>$116,274.00</td>
<td></td>
</tr>
<tr>
<td>Misc. Materials (cables, cords, wires)</td>
<td>1</td>
<td>$1,200.00</td>
<td>$1,200.00</td>
<td>$0.00</td>
<td>$1,200.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td></td>
<td><strong>$152,121.00</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other</th>
<th>Quantity</th>
<th>Cost/Item</th>
<th>Total Item Cost</th>
<th>Amount Disallowed</th>
<th>Total Allowed</th>
<th>Reason Disallowed/Adjusted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freight</td>
<td>1</td>
<td>$1,470.00</td>
<td>$1,470.00</td>
<td>$1,470.00</td>
<td>$0.00</td>
<td>Unallowable Cost</td>
</tr>
<tr>
<td>Tax</td>
<td>1</td>
<td>$12,748.00</td>
<td>$12,748.00</td>
<td>$12,748.00</td>
<td>$0.00</td>
<td>Unallowable Cost</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td></td>
<td></td>
<td><strong>$14,218.00</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Grand Total:**
- Total Federal Share: $99,306.00
- Total Local Share: $99,305.00
- Total Project Costs: $198,611.00
- Total Disallowed Costs: $14,218.00
Secure Our Schools
Final Funding Memo
U.S. Department of Justice, Office of Community Oriented Policing Services

Legal Name: Fairfield Police Department
Grant Number: 2010CKWX0639
Clear Date: 9/9/2010

ORI: CA04803
Date: September 28, 2010

Overall Comments:
The total project cost was reduced by $14,218 due to unallowable cost for freight and tax. No contact was made.