

REGULAR MEETING

**MONDAY, MAY 18, 4:00 P.M.
VIA ZOOM TELECONFERENCE**

**CITY OF FAIRFIELD
MEASURE P OVERSIGHT COMMITTEE**

**PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, MEMBERS AND STAFF
WILL PARTICIPATE IN THIS MEETING VIA TELECONFERENCE**

MEMBERS OF THE PUBLIC MAY VIEW THE MEETING AT

<https://fairfieldca.zoom.us/j/94504556089?pwd=dmdnYytsMVNhL0tuRmxLYTV4dVczUT09>

Password: 19264873

AGENDA

CALL TO ORDER

4:00 p.m.

ROLL CALL

Chair Rochelle Sherlock
Member Tim Tomko
Vice Chair Chris Matthews
Member Stephen Vancil

MEMBER REPORTS

CITY MANAGER REPORT

PROCESS FOR PUBLIC COMMENTS

Speakers may address items on this agenda at the time each item is considered. Under **PUBLIC COMMENTS**, the public may speak on items not on the agenda but within the jurisdiction of the Measure P Oversight Committee, provided that **NO** action may be taken on off-agenda items except as authorized by law. Off-agenda items from the public will be taken under consideration without discussion by the Board and may be referred to staff. Comments will be accepted by email at cityclerk@fairfield.ca.gov before and during the meeting. Identify your name, the item you wish to comment on, and the date of the meeting. All comments received prior to the start of an item will be read aloud for up to four minutes.

PUBLIC COMMENTS

NEW BUSINESS (Items 1-3)

1. Measure P 4th Quarter Report (Emily Combs, Director of Finance)
2. Approve Minutes from February 24, 2020

ADJOURN TO MONDAY, AUGUST 17, 2020, 4:00 P.M., CITY HALL.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Measure P Oversight Committee less than 72 hours prior to that meeting are available for public inspection at City Hall, in the 4th floor lobby, 1000 Webster Street, Fairfield, California during normal business hours.

The City of Fairfield offers its public programs, services and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. City publications will be made available upon request in the appropriate format to persons with a disability. If you need an accommodation to attend or participate in this meeting due to a disability, please contact Amber Alexander, Deputy City Clerk, at least 72 hours in advance of the meeting at (707) 428-7402. For individuals with hearing or speaking limitations, dial 711 or (800) 735-2922 (English), (800) 855-3000 (Spanish) and provide the communication assistant with the following City phone number: (707) 399-4010.

PUBLIC NOTIFICATION

I, Amber Alexander, Deputy City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, California on Thursday, May 14, 2020.

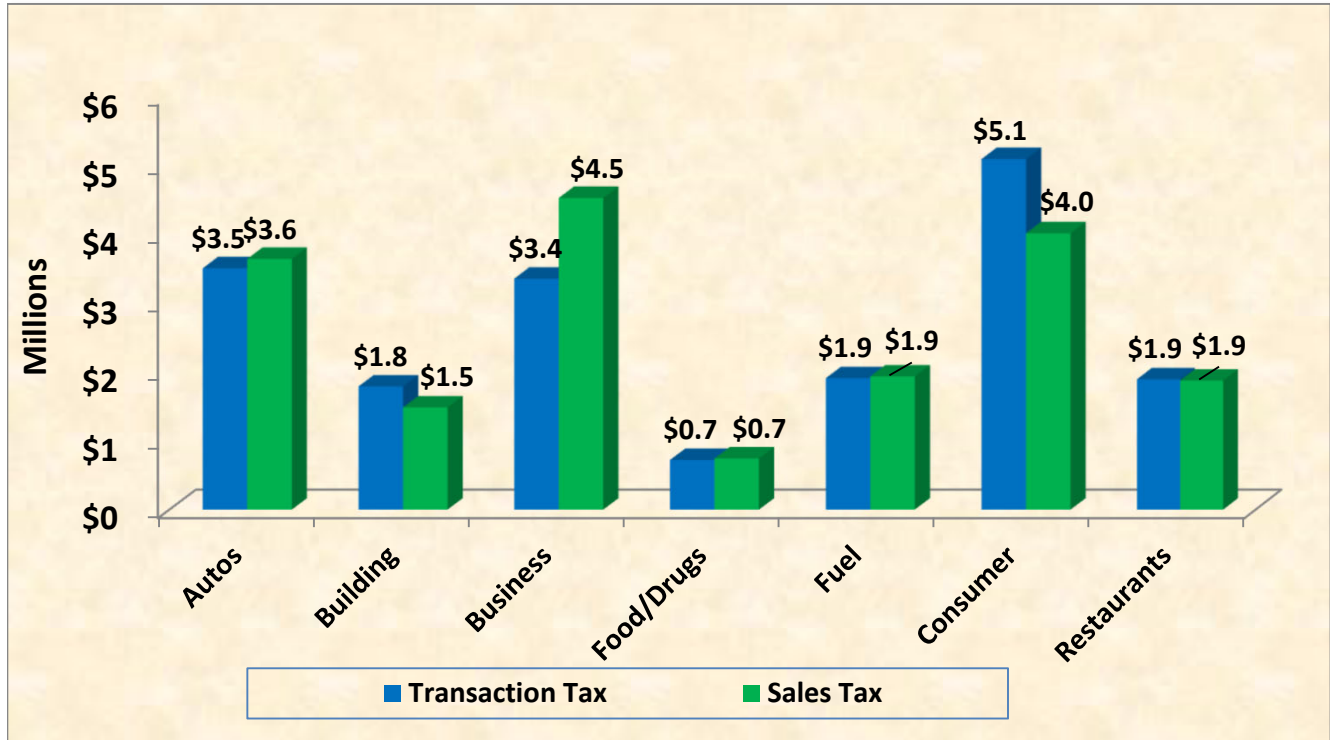


Amber Alexander
Deputy City Clerk

May 14, 2020

Date

City of Fairfield
Sales and Transaction Tax (Accrual Basis)
FY 2019-2020 - As of December 31, 2019

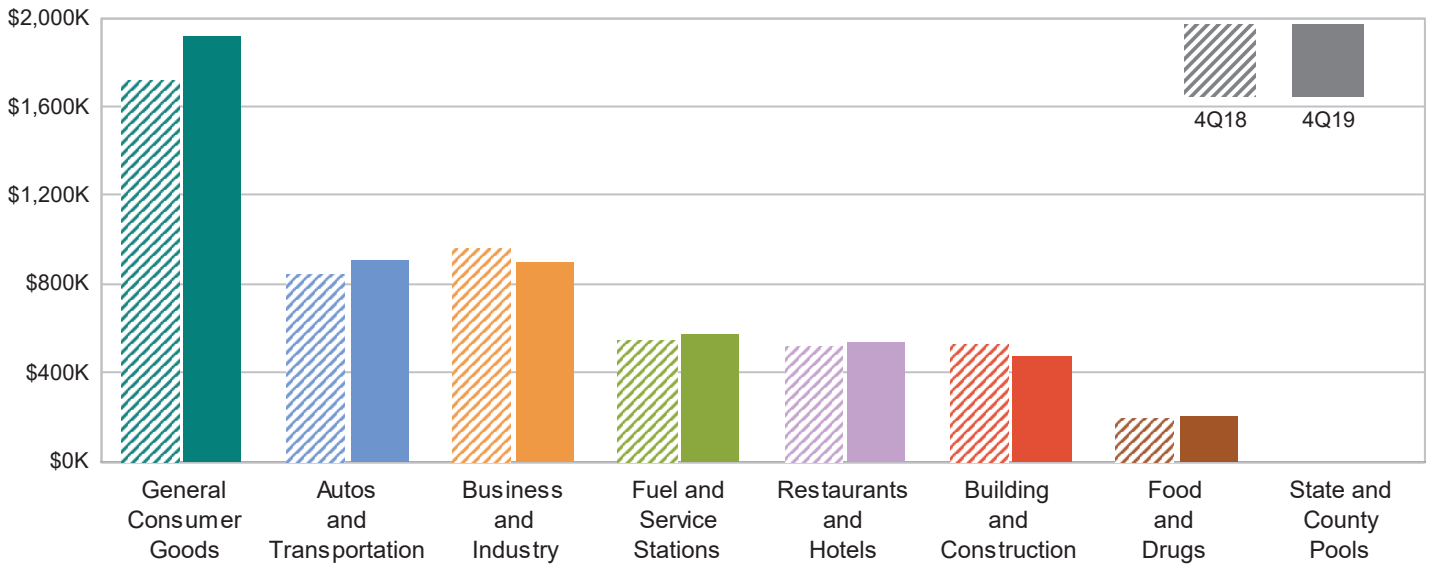


Major Industry Group	Fiscal Year 2019-20		
	Trans Tax (TT)	Sales Tax (ST)	TT / ST
Autos & Transportation	\$3,512,700	\$3,648,200	96%
Building & Construction	1,800,300	1,493,000	121%
Business & Industry	3,362,500	4,530,600	74%
Food & Drugs	725,700	747,600	97%
Fuel & Service Stations	1,920,500	1,946,600	99%
General Consumer Goods	5,094,600	4,018,700	127%
Restaurants & Hotels	1,904,500	1,885,500	101%
Transfer/Unidentified	32,100	4,300	747%
Local Sales	\$18,352,900	\$18,274,500	100%
County/State Pools	-	3,265,000	
Grand Total	\$18,352,900	\$21,539,500	
SBOE Admin	(102,900)	(219,500)	
Grand Total After Admin	\$18,250,000	\$21,320,000	86%
Adjustments	-	-	
Projected 2019-20 Totals	\$18,250,000	\$21,320,000	
Budget for FY 2019-20	\$19,250,000	\$22,120,000	
Variance from Budget	(\$1,000,000)	(\$800,000)	
% Variance from Budget	-5.2%	-3.6%	
Prior Year (FY 2018-19) Actuals	\$19,602,753	\$23,456,467	
% Variance from Prior Year Actuals	-7.4%	-10.0%	

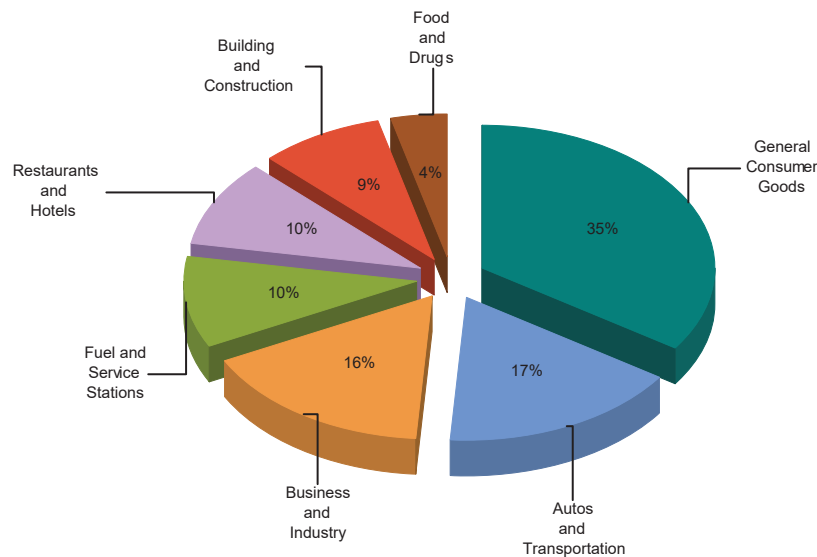
Note: The above includes actuals through December 2019 and projected revenue collections from January 2020 through June 2020.

Major Industry Group	Count	4Q19	4Q18	\$ Change	% Change
General Consumer Goods	2,927	1,915,416	1,717,954	197,461	11.5%
Autos and Transportation	962	914,920	844,789	70,131	8.3%
Business and Industry	4,892	906,014	961,047	(55,034)	-5.7%
Fuel and Service Stations	95	575,388	551,491	23,897	4.3%
Restaurants and Hotels	253	541,225	522,250	18,975	3.6%
Building and Construction	737	478,329	532,342	(54,013)	-10.1%
Food and Drugs	122	208,960	203,343	5,618	2.8%
Transfers & Unidentified	2,017	32,864	13,059	19,806	151.7%
State and County Pools	-	0	0	0	-N/A-
Total	12,005	5,573,117	5,346,275	226,842	4.2%

4Q18 Compared To 4Q19

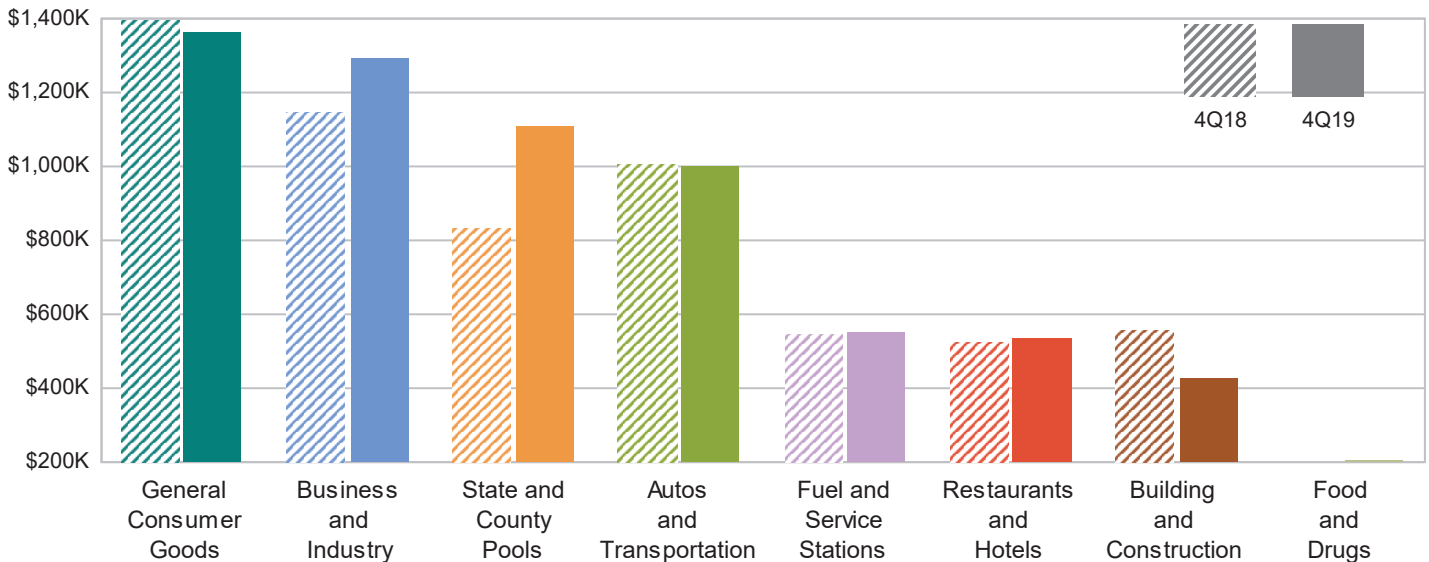


4Q19 Percent of Total

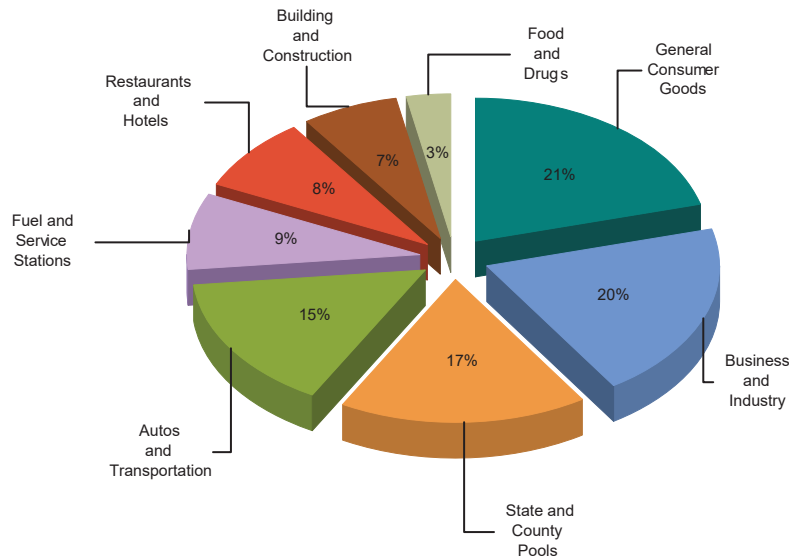


<u>Major Industry Group</u>	<u>Count</u>	<u>4Q19</u>	<u>4Q18</u>	<u>\$ Change</u>	<u>% Change</u>
General Consumer Goods	1,203	1,359,407	1,392,317	(32,911)	-2.4%
Business and Industry	641	1,288,523	1,147,768	140,755	12.3%
State and County Pools	-	1,108,273	834,301	273,972	32.8%
Autos and Transportation	228	1,000,345	1,006,577	(6,232)	-0.6%
Fuel and Service Stations	44	553,218	547,007	6,211	1.1%
Restaurants and Hotels	341	538,787	526,893	11,894	2.3%
Building and Construction	107	430,842	559,076	(128,234)	-22.9%
Food and Drugs	82	205,968	202,460	3,508	1.7%
Transfers & Unidentified	82	2,129	6,070	(3,941)	-64.9%
Total	2,728	6,487,491	6,222,470	265,021	4.3%

4Q18 Compared To 4Q19



4Q19 Percent of Total



REGULAR MEETING

**MONDAY, FEBRUARY 24, 4:00 P.M.
COUNCIL OFFICE
CITY HALL, 4TH FLOOR
1000 WEBSTER STREET**

MEASURE P OVERSIGHT COMMITTEE

MINUTES

CALL TO ORDER

Chair Rochelle Sherlock called the meeting to order at 4:06 p.m.

ROLL CALL

On roll call were Chair Rochelle Sherlock, Vice Chair Chris Matthews and Member Stephen Vancil. Member Tim Tomko was absent.

MEMBER REPORTS

Member Stephen Vancil reported that the Daily Republic had published his article on Measure P.

CITY MANAGER REPORT

City Manager Stefan Chatwin introduced himself to the Committee.

PUBLIC COMMENTS

John Takeuchi asked Director of Finance Emily Combs for a cost breakdown analysis of general fund revenues and expenditures for Police, Fire, and streets by fiscal year. She stated she would email it to the committee members.

NEW BUSINESS (Items 1-3)

1. Lloyd de Llamas of HdL Companies gave a presentation on Local Government Guide to California Sales, Use and Transaction Tax
2. Director of Finance Emily Combs gave a Measure P 3rd Quarter Report.
3. Approve Minutes from November 18, 2019

Vice Chair Matthews made a motion to approve the minutes. Member Vancil seconded the motion. The motion carried unanimously.

Chair Sherlock requested that the next meeting on May 18, 2020 be held at Fire Station 37. She asked that HIT and HEART give a short update at a future meeting.

ADJOURNED MEETING AT 4:50 P.M. TO MONDAY, MAY 18, 2020, 4:00 P.M., FIRE STATION 37, 1200 KENTUCKY STREET.

Secretary

Chair