

REGULAR MEETING

MONDAY, NOVEMBER 18, 2019, 4:00 P.M.
CONFERENCE ROOM
CORPORATION YARD
420 GREGORY LANE

MEASURE P OVERSIGHT COMMITTEE

AGENDA

CALL TO ORDER

4:00 p.m.

ROLL CALL

Chair Rochelle Sherlock
Member Tim Tomko
Vice Chair Chris Matthews
Member Stephen Vancil

MEMBER REPORTS

CITY MANAGER REPORT

PROCESS FOR PUBLIC COMMENTS

Speakers may address items on this agenda at the time each item is considered. Under **PUBLIC COMMENTS**, the public may speak on items not on the agenda but within the jurisdiction of the Measure P Oversight Committee, provided that **NO** action may be taken on off-agenda items except as authorized by law. Off-agenda items from the public will be taken under consideration without discussion by the Board and may be referred to staff. To speak on an agenda item, please complete a speaker's card and give it to the Secretary before the meeting, or at the latest, prior to the time for public comments on that item. Speakers are requested to limit their comments to four minutes, with one minute to summarize their remarks.

PUBLIC COMMENTS

NEW BUSINESS (Items 1-6)

1. Homeless Engagement and Response Team (HEART) Presentation (Pat Giles, Operations Superintendent)
2. Measure P Streets Team Presentation (Daniel Camara, Public Works Supervisor)
3. Measure P 2nd Quarter Report (Emily Combs, Director of Finance)
4. HdL Future Presentation (Emily Combs, Director of Finance)
5. Approve Minutes for August 19, 2019

6. Establishing Meetings for 2020 Calendar Year
February 24, 2020 (Changed due to Presidents' Day)
May 18, 2020
August 17, 2020
November 16, 2020

FACILITY TOUR / OVERVIEW

ADJOURN TO MONDAY, FEBRUARY 24, 2020, 4:00 P.M., COUNCIL OFFICE.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City of Fairfield to all or a majority of the Measure P Oversight Committee less than 72 hours prior to that meeting are available for public inspection at City Hall, in the 4th floor lobby, 1000 Webster Street, Fairfield, California during normal business hours.

The City of Fairfield offers its public programs, services and meetings in a manner that is reasonably accessible to everyone, including individuals with disabilities. City publications will be made available upon request in the appropriate format to persons with a disability. If you need an accommodation to attend or participate in this meeting due to a disability, please contact Amber Alexander, Deputy City Clerk, at least 72 hours in advance of the meeting at (707) 428-7402. For individuals with hearing or speaking limitations, dial 711 or (800) 735-2922 (English), (800) 855-3000 (Spanish) and provide the communication assistant with the following City phone number: (707) 399-4010.

PUBLIC NOTIFICATION

I, Amber Alexander, Deputy City Clerk, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 1000 Webster Street, California on Thursday, November 14, 2019.

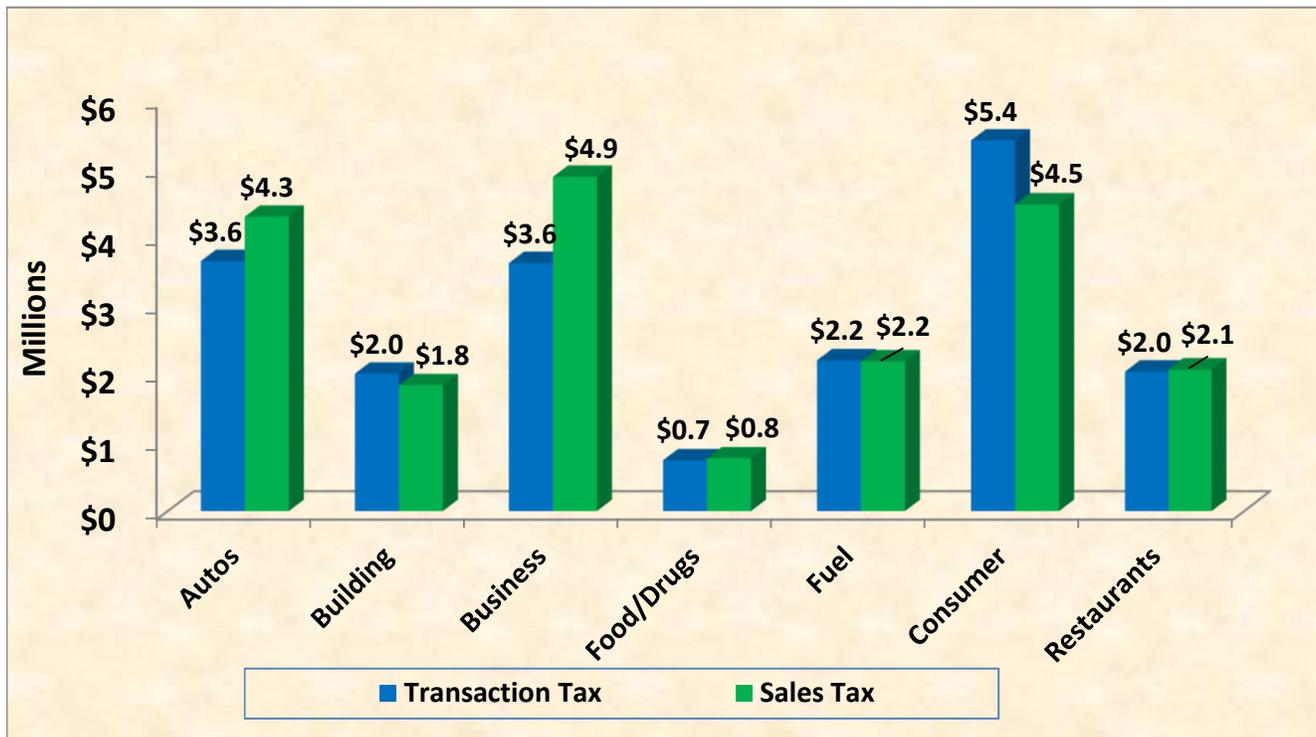


Amber Alexander
Deputy City Clerk

November 14, 2019

Date

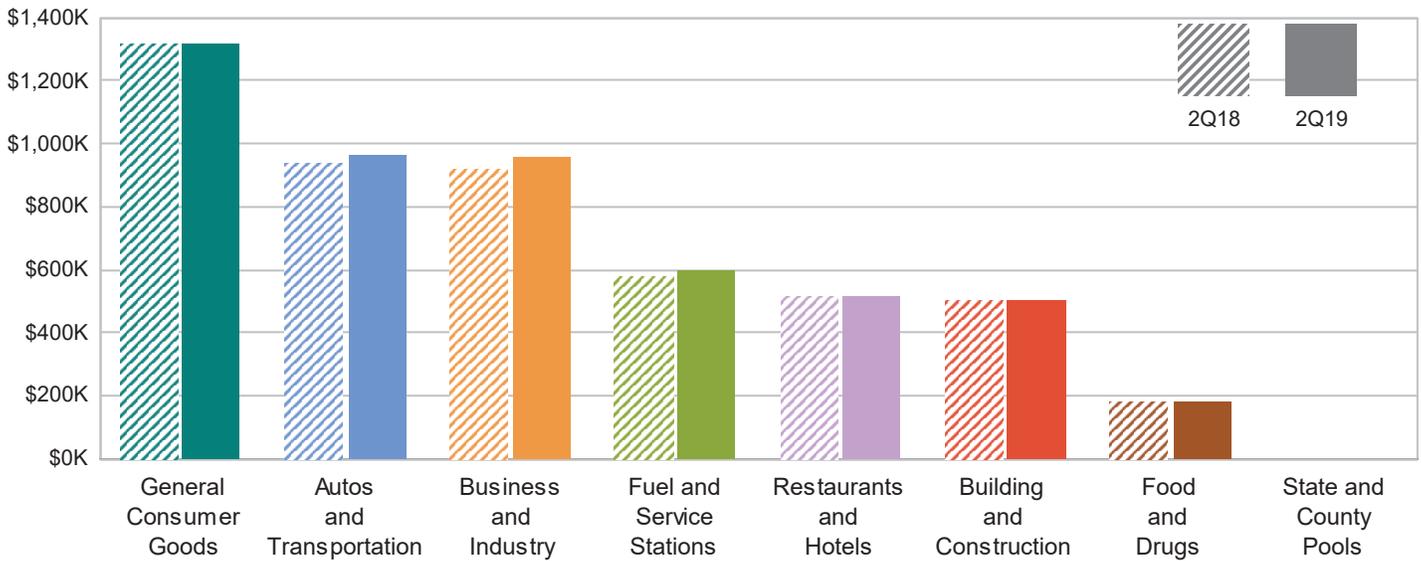
City of Fairfield
Sales and Transaction Tax (Accrual Basis)
FY 2018-2019 - As of June 30, 2019 (Full Fiscal Year)



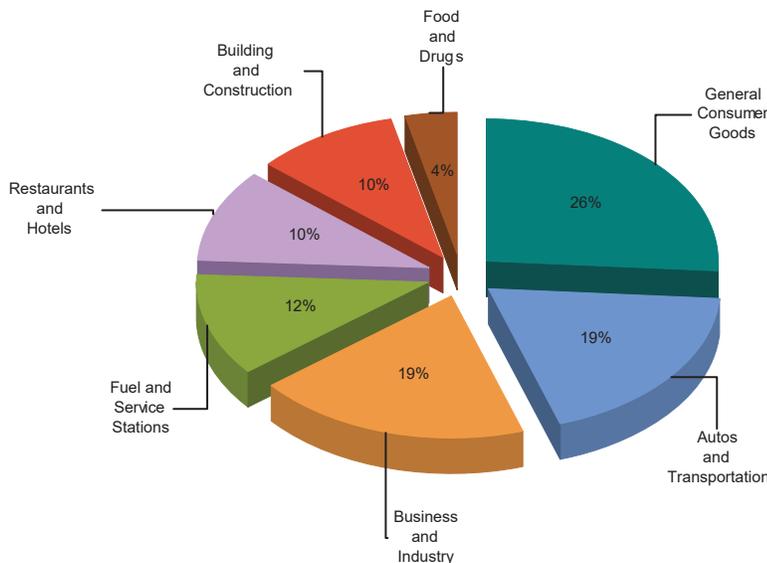
Major Industry Group	TOTAL Fiscal Year 2018-19		
	Trans Tax (TT)	Sales Tax (ST)	TT / ST
Autos & Transportation	\$3,643,300	\$4,290,900	85%
Building & Construction	2,003,500	1,835,600	109%
Business & Industry	3,614,900	4,871,100	74%
Food & Drugs	738,800	768,700	96%
Fuel & Service Stations	2,198,000	2,183,400	101%
General Consumer Goods	5,401,700	4,468,800	121%
Restaurants & Hotels	2,033,200	2,065,300	98%
Transfer/Unidentified	66,500	8,700	764%
Local Sales	\$19,699,900	\$20,492,500	96%
County/State Pools	-	3,171,400	
Grand Total	\$19,699,900	\$23,663,900	
SBOE Admin	(97,200)	(207,400)	
Grand Total After Admin	\$19,602,700	\$23,456,500	84%
Adjustments	-	-	
Actual Totals	\$19,602,700	\$23,456,500	
Projected Budget for FY 18-19	\$19,460,000	\$22,180,000	
Variance from Budget	\$142,700	\$1,276,500	
% Variance	0.7%	5.8%	

<u>Major Industry Group</u>	<u>Count</u>	<u>2Q19</u>	<u>2Q18</u>	<u>\$ Change</u>	<u>% Change</u>
General Consumer Goods	3,748	1,317,538	1,316,728	810	0.1%
Autos and Transportation	999	963,466	937,590	25,875	2.8%
Business and Industry	5,060	957,628	918,161	39,467	4.3%
Fuel and Service Stations	103	600,892	583,372	17,520	3.0%
Restaurants and Hotels	253	520,884	516,720	4,164	0.8%
Building and Construction	749	506,538	508,106	(1,568)	-0.3%
Food and Drugs	115	187,972	187,843	129	0.1%
Transfers & Unidentified	2,047	38,333	1,794	36,539	-N/A-
State and County Pools	-	0	0	0	-N/A-
Total	13,074	5,093,251	4,970,315	122,936	2.5%

2Q18 Compared To 2Q19

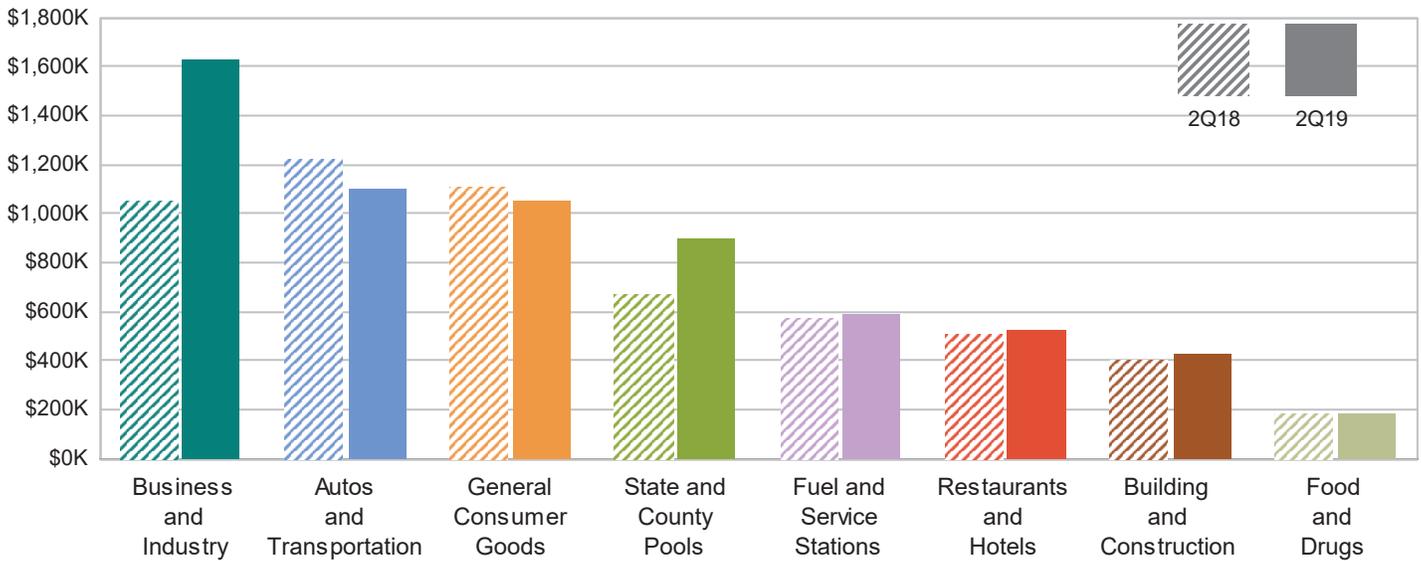


2Q19 Percent of Total

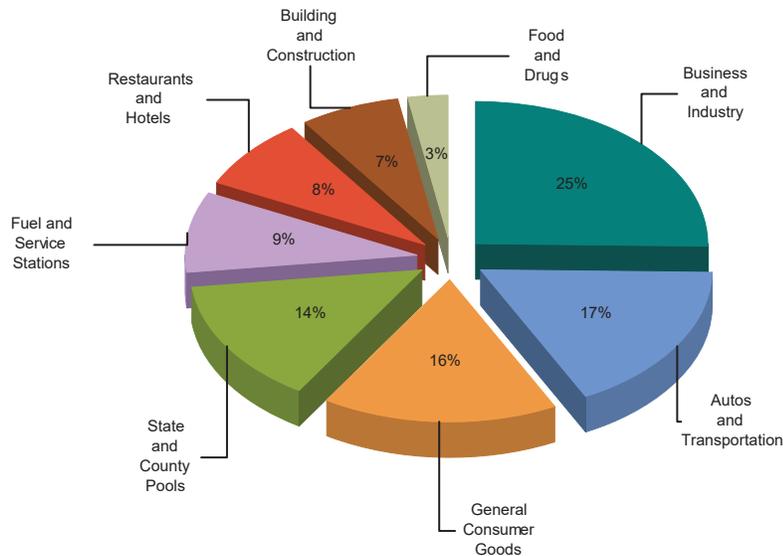


Major Industry Group	Count	2Q19	2Q18	\$ Change	% Change
Business and Industry	622	1,628,446	1,051,966	576,480	54.8%
Autos and Transportation	225	1,103,822	1,226,360	(122,538)	-10.0%
General Consumer Goods	1,186	1,051,646	1,113,850	(62,204)	-5.6%
State and County Pools	-	900,482	676,808	223,674	33.0%
Fuel and Service Stations	42	595,472	578,179	17,292	3.0%
Restaurants and Hotels	326	525,791	515,929	9,862	1.9%
Building and Construction	109	429,536	411,057	18,479	4.5%
Food and Drugs	83	186,256	186,566	(310)	-0.2%
Transfers & Unidentified	82	3,229	(1,225)	4,453	363.6%
Total	2,675	6,424,679	5,759,492	665,188	11.5%

2Q18 Compared To 2Q19



2Q19 Percent of Total



**REGULAR MEETING
P.M. CONFERENCE ROOM
(ARC) 1200 CIVIC CENTER DRIVE**

**MONDAY, AUGUST 19, 2019, 4:00
ADULT RECREATION CENTER**

MEASURE P OVERSIGHT COMMITTEE

MINUTES

CALL TO ORDER

Chair Rochelle Sherlock called the meeting to order at 4:02 p.m.

ROLL CALL

On roll call were Chair Rochelle Sherlock, Members Tim Tomko and Stephen Vancil; and Vice-Chair Chris Matthews. Member Royce Guo submitted a resignation letter on August 15, 2019 as he was leaving for college.

MEMBER REPORTS

Chair Sherlock stated she is working on a draft of a report of the Measure P Oversight Committee and that it will be presented to Council in the fall. She reported that Media Services would create a video and messaging posts for the public from the final report.

CITY MANAGER REPORT

Interim City Manager Sean Quinn reported that the executive search recruitment firm had received 25 applications for the city manager opening thus far, and that the job opening closes August 30, 2019. He further stated that the total number of applicants will be screened down to 12. City Council will meet with those individuals and screen down to 8 final candidates. Quinn stated he would be involved with the entire process and that the final candidate should be on board by Thanksgiving.

PUBLIC COMMENTS

John Takeuchi asked if the report was the annual report and Chair Sherlock confirmed that it was.

FACILITY TOUR / OVERVIEW

Parks & Recreation Supervisor Juanita Johnson conducted a tour of the entire Adult Recreation Center, gave an overview, and answered questions. It was well-received.

NEW BUSINESS (Items 1-5)

1. Approve Minutes for May 20, 2019

Member Vancil made a motion to approve the minutes. Member Tomko seconded the motion. The motion carried unanimously.

2. Director of Finance Emily Combs presented the Measure P 1 st Quarter Report.
3. Director of Finance Combs presented the Fiscal Year 2019-20 & FY 2020-21 Budget Review.
4. Budget Manager Bryan Chua gave a presentation, "Measure P - What does it fund?"
5. City Clerk Karen Rees gave an update on public outreach efforts regarding the "Delivering on the Promise" Measure P campaign.

The Committee requested to meet at the Public Works Corporation Yard and to have a HEART presentation at the November 18, 2019 meeting.

Chair Sherlock requested that she be reminded at the May 2020 meeting to start the process for the annual report.

ADJOURNED AT 5:53 P.M. TO MONDAY, NOVEMBER 18, 2019, 4:00 P.M., CORPORATION YARD.

Secretary

Chair